

**SNDT Women's University**

1, Nathibai Thackersey Road,  
Mumbai – 400 020  
Phone : +91 22 2203 1879  
Fax : +91 22 2201 8226



श्रीमती ना. दा. ठाकरसी महिला विद्यापीठ

१, नाथीबाई ठाकरसी मार्ग

मुंबई ४०० ०२०

Telegram: UNIWOMEN

Website : sndt.ac.in

**Advertisement No.01 of 2024**

The S.N.D.T. Women's University invites applications from the Indian Citizens for the following posts to be filled in through direct recruitment from eligible candidates.

**1. EDUCATIONAL QUALIFICATION, EXPERIENCE, PAY BAND, RESERVATION**

Sr. No.	Name of the Post	Qualifications & Experience, Pay scale, Tenure
1.	No. of Post - 01  (A) Director of Innovation, Incubation and Linkages (Aided) - 1 Post	<b>As per the Government of Maharashtra, Higher &amp; Technical Department order No-MIS-2017/Cr.No.124/2017/Vishi-1, dated 28/04/2017.</b> <b>Qualifications and Experience:</b> (a) Professor/Principal with minimum aggregate teaching experience of 15 years. Or Research Scientist of Grade – F with minimum aggregated research experience of 10 years. Or Research Scientist or Professional from the Industrial sector with a proven minimum aggregate Industrial/Entrepreneurial experience of 15 years in the process of establishment of an Enterprise/Industry and formation and execution of collaborations/linkages at National / International level. (b) Should have successfully executed two major research/consultancy/Industrial projects out of which at least one should be a collaborative/joint projects with linkage at premier National/ International University or Institution or Industry. (c) Knowledge in the field of Intellectual Property Rights and aspects associate therewith desirable. <b>Academic Level - 14</b> <b>Pay Scale :- 1,44,200 - 2,18,200</b> <b>Tenure of appointment:</b> Appointment shall be for a term of <b>five years</b> and he/she shall be eligible for reappointment for only one more term of five years.

**Note :- Above post is unreserved i.e. open to all categories.**

Sr. No.	Name of the Post	Qualifications & Experience, Pay scale, Tenure
2	<b>No. of Post – 01</b>  <b>Principal, SNTD Law School – 1 post (Un-aided)</b>	<b>Essential Qualifications and Experience:</b> <ol style="list-style-type: none"> <li>i. A Master’s Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) by a recognized University.</li> <li>ii. A Ph.D. Degree in concerned/allied/relevant discipline(s) in the in the institution concerned with evidence of published work and research guidance.</li> <li>iii. Associate Professor/Professor with a total experience of fifteen years of teaching/research/administration in Universities, Colleges and other institutions of higher education.</li> <li>iv. A minimum score as stipulated in the Academic Performance indicator (API) based Performance Based Appraisal System (PBAS), as set out in this Regulation in Appendix III for direct recruitment of Professors in Colleges.</li> </ol> <b>Tenure :</b> A College Principal shall be appointed for a period of five years, extendable for another term of five years on the basis of performance assessment by a committee appointed by the University, constituted as per these Rules.  <b>Pay Band : 37400-67000 with AGP of Rs. 10,000/-</b>
<b>Note :- Above post is unreserved i.e. open to all categories.</b>		

Sr. No.	Name of the Post	Qualifications & Experience, Pay scale, Tenure
3.	<b>Director, Jankidevi Bajaj Institute of Management Studies &amp; Research, Pune – 1 Post (Un-aided)</b>	<b>Qualifications :-</b> <ol style="list-style-type: none"> <li>i. A Master’s Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) by a recognized University.</li> <li>ii. A Ph.D. Degree in concerned/allied/relevant discipline(s) in the in the institution concerned with evidence of published work and research guidance.</li> <li>iii. Associate Professor/Professor with a total experience of fifteen years of teaching/research/administration in Universities, Colleges and other institutions of higher education.</li> <li>iv. A minimum score as stipulated in the Academic Performance indicator (API) based Performance Based Appraisal System (PBAS), as set out in this Regulation in Appendix III for direct recruitment of Professors in Colleges.</li> </ol> <b>Tenure :- Five years.</b>  <b>Remuneration:- Consolidated Rs.1,50,000/- p.m.</b> <b>Remuneration hike will be depend upon the performance of the appointed Director, JDBIMS &amp; R, Pune subject to the approval of University Authorities.</b>
<b>Note :- Above post is unreserved i.e. open to all categories.</b>		

## 1. SEVEN POINT SCALE (FOR HIGHER EDUCATION & TECHNICAL EDUCATION):

GRADE POINT	GRADE	PERCENTAGE EQUIVALENT
'O' = Outstanding	5.50 – 6.00	75 – 100
'A' = Very Good	4.50 – 5.49	65 – 74
'B' = Good	3.50 – 4.49	55 – 64
'C' = Average	2.50 – 3.49	45 – 54
'D' = Below average	1.50 – 2.49	35 – 44
'E' = poor	0.50 – 1.49	25 – 34
'F' = Fail	0 – 0.49	0 – 24

### NOTE :

- 'B' in the seven points scale with letter grades O,A,B,C,D,E, and F shall be regarded as equivalent of 55% where ever the grading system is followed.
- Candidate needs to submit NOC from the present employer at the time of Interview.
- The minimum requirement of 55% shall not be insisted upon for Professors, Associate Professor the existing incumbents who are already in the University system. However, these marks shall be insisted upon for those entering the system from outside and those at the entry point of Assistant Professor.
- A relaxation of 5% may be provided from 55% to 50% of the marks at the Master's level for the SC/ST/OBC (non creamy layer)/Physically Handicapped category.
- A relaxation of 5% shall be allowed at the Bachelor's as well as at the Master's level for the candidates belonging to Scheduled Caste/Scheduled Tribe/Other Backward Classes (OBC)(Non-creamy Layer)/Differently-abled ((a) Blindness and low vision; (b) Deaf and Hard of Hearing; (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid-attack victims and muscular dystrophy; (d) Autism, intellectual disability, specific learning disability and mental illness; (e) Multiple disabilities from amongst persons under (a) to (d) including deaf-blindness) for the purpose of eligibility and assessing good academic record for direct recruitment. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever the grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based only on the qualifying marks without including any grace mark procedure.
- Reservation Policy for disabled person is as per General Administration Govt. Resolution no. Divyang-2018/Pra.kra.114/16-A, dated 29<sup>th</sup> May, 2019.
- A relaxation of 5% may be provided from 55% to 50% of the marks to the Ph.D. degree holders, who have passed their Master's degree prior to 19<sup>th</sup> September, 1991.
- A relaxation of the minimum marks at the PG level from 55% to 50% for appointment as Assistant Professor may be provided to the candidates who have cleared the JRF examination conducted by UGC/CSIR only, prior to 1989, when the minimum marks required to appear for JRF exam were 50%.
- These relaxations will be made wherever applicable.

## 1. **IMPORTANT INSTRUCTIONS :**

### Step-by-Step Instructions for Application Submission

#### 1. Review Eligibility:

Read carefully the detailed information given on SNT Women's University's official website i.e. <https://snt.ac.in/vacancies>. Ensure that you are eligible for the post applied as per educational qualification, experience, category, age, etc.

#### 2. Fill Application Form:

Candidates are requested to fill in the relevant columns in the Application form. For columns which are not applicable, they should leave them blank or mark as N/A.

The prescribed online application will only be considered. Applications in other formats such as Bio-data or CV will not be considered.

#### 3. Application Form Fee Payment:

The application form fee needs to be paid online. The fee is Rs. 500/- for reserved category and Rs. 1000/- for Open category (Unreserved Category) using the following link:

Sr no	Template Title	Amount	Direct Link
1	Director, Innovation, Incubation & Linkages Unreserved Category	1000	<a href="https://snt.unisuite.in/t/1328">https://snt.unisuite.in/t/1328</a>
2	Director, Innovation, Incubation & Linkages reserved Category	500	<a href="https://snt.unisuite.in/t/1329">https://snt.unisuite.in/t/1329</a>
3	Principal, SNT Law School (Unaided) Reserved Category	500	<a href="https://snt.unisuite.in/t/1240">https://snt.unisuite.in/t/1240</a>
4	Principal, SNT Law School (Unaided) Unreserved Category	1000	<a href="https://snt.unisuite.in/t/1241">https://snt.unisuite.in/t/1241</a>
5	Director, Jankidevi Bajaj Institute Of Management Studies And Research, Pune Reserved Category	500	<a href="https://snt.unisuite.in/t/1330">https://snt.unisuite.in/t/1330</a>
6	Director, Jankidevi Bajaj Institute Of Management Studies And Research, Pune Unreserved Category	1000	<a href="https://snt.unisuite.in/t/1331">https://snt.unisuite.in/t/1331</a>

- Attach the Receipt of Application Fees with the Original Application Form.

#### 4. Document Preparation:

Fill the application form and the excel sheet proforma properly.

Submit hard copy of complete application/s along with mark sheets of all examinations, testimonials, No Objection Certificates from present employer, caste certificate, validity certificate (if any), experience certificates, appointment letters, list of publications, seminars/workshops attended, membership on various Authorities/Bodies of the University. The complete set of the application form should be submitted to the following address:

The Registrar,  
SNT Women's University,  
Inward-Outward Section,  
01, N. T. Road,  
New Marine Lines,  
Mumbai – 400 020.

5. **Separate Applications for Multiple Posts:**  
Apply separately for each post along with the required applicable fees for each post if applying for multiple posts or categories.
6. **Important Deadlines:**  
The last date for receiving applications by downloading the application form from the University website and duly filling the form with all the requisite documents in 07 sets (01 Set of Original application attested + 06 photocopies) is on or before 24/07/2024 up to 5:00 p.m.

**Additional Instructions and Notes:**

1. **Qualification and Experience:**  
Qualifications and experiences as notified by the Government of Maharashtra, University Grants Commission, and SNDT Women's University from time to time will be applicable.
1. **Original Documents:**  
Do not attach any original documents with the application, only attested copies will be accepted.  
A recent passport size photograph duly self-attested should be affixed on the application.
2. **Communication and Updates:**  
Candidates will be communicated via email and SMS. Hence, candidates must provide the correct email ID and mobile number.  
Visit the website <https://sndt.ac.in/vacancies> from time to time for updates regarding the recruitment process.
3. **General Conditions:**
  - (i) The University reserves the right to cancel, amend, or modify any clause of this advertisement.
  - (ii) Experience in the form of appointment on a contract basis, daily wages, temporary, ad-hoc basis will not be considered.
  - (iii) Incomplete applications, application without required supporting documents, or applications received after the due date will not be considered.
  - (iv) No correspondence with non-eligible candidates will be made by the University authority.
  - (v) Incorrect information provided by the candidate will be liable for legal action and their candidature will not be considered further.
  - (vi) Canvassing directly or indirectly will be a disqualification.
  - (vii) No travelling/halting or other allowances will be paid for attending the interview.
  - (viii) Accommodation will not be provided by the University.
  - (ix) The decision of the appointing authority will be final and binding.

## **2. DOCUMENTS TO BE ATTACHED:**

**Candidate must attach the copies of the necessary supporting attested documents with the application in following order :**

1. Document in support of Date of Birth
2. Copy of Govt. Gazette of any other appropriate certificate in case of change in name.
3. Caste certificate issued by the competent authority if candidate belongs to Scheduled Caste/ Scheduled Tribe/ De-notified Tribe/ Nomadic Tribe/ Other Backward Class/ Special Backward Class.
4. Non creamy layer certificate is required for the candidates belonging to the DT-A, NT-B, NT-C, NT-D, OBC and SBC categories as per Government of Maharashtra Circular No. CBC10/2006/ Pra. Kra. 15/ MAVAK 5 dated 5th June 2006, issued by the competent authority after the date 01.04.2013.
5. Caste Validity Certificate, if any.
6. Degree/Diploma Certificates, statement of Marks and other certificates of the educational qualifications
7. Approval letters in case of teachers of affiliated colleges/recognized institutions.
8. Appointment orders from the University (if applicable).
9. Certificates of teaching / administrative experience and / or post-doctoral research.
10. As per the Notification No. SRV.2000/CR (17/2000) XII dated 28<sup>th</sup> March, 2005 issued by General Administration Department, Mantralaya, Mumbai, Candidates shall submit the declaration of the small family in the prescribed proforma attached with application form as Declaration.

## **3. RIGHTS OF UNIVERSITY AND SELECTION COMMITTEE:**

1. If any false or incorrect information furnished by the candidate is detected at any stage of the recruitment process, his/her candidature will not be considered.
2. If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information, he/she will be disqualified and, if appointed, shall be liable for dismissal from the University service without any notice or assigning any reasons whatsoever.
3. Even after the submission of the application, the candidate can be debarred on grounds of wrong information or pressuring the University Selection Committee by direct or indirect methods.
4. If any candidate directly or indirectly tries to influence any officer of the University, he/she will be disqualified.
5. Grievances pertaining to appointments, interviews, or selections shall be dealt with by the University, and its decision shall be final.
6. The decision of the University Authority/Management in all matters relating to recruitment shall be final, and no individual correspondence will be entertained.
7. The University reserves the right to make changes in the advertisement. Such decisions of the University will not be notified or intimated to the candidates.
8. The University reserves all rights not to fill some or all of the posts in the advertisement.

**sd/-**

**(DR. VILAS NANDAVADEKAR)**  
**REGISTRAR**