

SNDT Women's University invites quotation for erection of Pandal 65 feet wide, 130 feet length and 16 feet height as per specification general water proof Pandal from convocation ground to administration building (in different sizes and locations as per need) and other related accessories at SNDT Women's University Churchgate Campus on the occasion of "68Th Convocation" on 11Th January 2019.

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| 1) Place of work | : Churchgate Campus |
| 2) Completion of work | : 10Th January 2019 |
| 3) Cost of tender | : Rs. 200/- (Non-refundable) |
| 4) EMD | : Rs. 1500/- |
| 5) Quotation Date | : 20Th December 2018 |
| 6) Date of submission | : 02Nd January 2019 upto 17.00 pm. |
| 7) Quotation opening date | : 03Rd January 2019 |

The Vendors are invited from reputed and legally qualified contractors who are engaged in Pandal services. The details of terms and condition are available on the website of www.sndt.ac.in which can be downloaded and submitted up to the prescribed time along with all the requirements to the undersigned. Contractor has to download tender from official website of SNDT Women's University www.sndt.ac.in 20Th December 2019 to 02Nd January 2019.

Sd/-

Dr. Meena Kute
Registrar (Addl. Charge)

Name of the work:

Tenders for erection of Pandal (65 feet wide, 130 feet length and 16 feet height as per specification) are invited on the occasion of 68Th "Convocation" on 11Th January, 2019 at Churchgate campus.

Note: (Convocation date may change and will be convey to the successive bidder)

1. Blank quotation has to be downloaded from the website of www.sndt.ac.in and be submitted along with Rs.200/- cost of tender in the form of DD in favour of **The Registrar, SNDT Women's University.**
2. Participant must write the subject clearly on the sealed envelope. Otherwise the quotation may not be accepted and deems to be rejected.
3. Quotation duly sealed should be dropped in the inward office of The Registrar in annex building first floor, SNDT Women's University on or before 02Nd January 2019 on or before 17.00 pm.
4. Quotation must be submitted in prescribed form signed by the contractor on all the pages issued from the office containing the bill of quantities. The rate should be clearly filled both in figures and words.
5. Over writings and erasing are not permissible. Any cancellation or cutting should be signed by the contractors (authorized signatory).
6. Conditional quotations are liable to reject.
7. The rate shall be for complete items of work and should include all royalty, tools and plants etc. railway freight, carriage of materials to site of work and all taxes etc.
8. Unit rates as shown in the bill of quantities should be carefully filled. Rates as given the contractors shall remain unchanged and not to be allowed to be modified when the tenders are opened.

9. **Power is reserved with University to reject any or all Quotes or to split up or to distribute work in any manner among two or more contractors without assigning any reason. The contractors will have no option to refuse such splitting up.**
10. If the contractor deliberately gives wrong information (or fills two or more tender with different names but from same operation) leading to the acceptance of his quotation the University reserves the right to cancel the contract at any later stage without assigning any reason therefore.
11. By submitting a Quotation for the work a vendor will be deemed to have satisfied himself by actual inspection of the site and locality of the work that the rates quoted by him in the quotation will be adequate to complete such work according to specification and conditions attached thereto and he has taken into account all condition and difficulties that may be encountered during its progress and to have quoted labour and materials rate which shall include cost of material with taxes and other duties laid, lift loading and unloading freight for materials and all other charges including equipment tools, scaffoldings and other facilities and services necessary for proper completion and maintenance of work except such as may be otherwise expressly provided in the contract documents for the completion of the work to the entire satisfaction on the site in charge contract documents for the completion work to the entire satisfaction of the site incharge.
12. All disputes are subject to jurisdiction of SNTD Women's University.
13. The Registrar, SNTD Women's University reserves the right to reject or accept any quotation.
14. The Registrar, SNTD Women's University will be sole arbitrator of all the dispute and his decision will be binding of both the parties.

15. The Registrar, SNDT Women's University reserves the right to alter/modify any or all conditions of this notice.
16. The quoted rates shall be valid up to 30 days from the date of opening.

Dr. Meena Kute
Registrar (Addl . Charge)

PROFORMA FOR APPLICATION

1. Name of the firm (As registered) :

2. Address of the firm :

3. Phone Number :

4. Proprietor's name :

5. Address of Proprietor :

6. Proprietor's Phone No :

7. Details of the firm :

a. Date from which the firm is
Operating :

b. Turnover of the firm during
FY 2014-15 (Rs.) :

(Please attached documentary evidence) i.e. Income Tax Return copy / any other document)

c. Pan No : _____

d. Tin No/TAN No./Vat No. : _____

e. Service Tax Registration No. : _____

f. Details of Experience with documentary evidence:

Sr. No.	Name of officer/place where Services rendered	Contract, Phone no. & Address of such place where services were rendered	Period from and to of services rendered	Value of work executed
1				
2				
3				
4				
5				
6				

Imp: Please attach details of satisfactory work completed as for the above.

**Seal and signature of the
Proprietor/
Authorized Representative**

**SPECIAL CONDITIONS FOR ERECTION PANDAL & GENERAL PANDAL FOR
“68TH CONVOCATION”**

1. The Pandal is to be erected in the manner that gives the view of a good Auditorium and covered from Top with side except the entry / exist.
2. The pandal will be of an attractive look and good quality of work. The seating arrangement should be of such nature that the spectators will have clear vision of ongoing program on the screen.
3. Top of the roof should be completely decorated with white cloth with decorative border of 1'00”Ft at open area.
4. Fans are to be provided in sufficient quantity as per requirement and the direction of side in-charge as per site condition.
5. Contractor should have Electrician license for getting Temporary meter from BEST. Contractor will be responsible to obtain Temporary meter for the function.
6. Proper cleanliness inside the Pandal should be ensured from time to time.
7. The time is essence; therefore, the work must be completed by the evening of 10Th January 2019. Contractor should appoint a supervisor for work and at a time if addition or alteration need to done should be co ordinate with site in Charge and rate of extra item will be finalized later as per current market rate or contractor should submit proper rate analysis to confirm rate.
8. **Certificate from Electrical Fire Safety Department to be submitted to the University for the Temporary Electrification done for above pandal.**

SPECIFICATIONS OF THE PANDAL

- **Size:** 130 feet long, 65 feet wide, height 16 feet.
- **Stall:** 12 Stall of size 8'X 10' open only at one side with 4 Tables and 4 Chairs in each stall covered with the white cloth.
- **Roof:** Covered with good quality and clean white cloth. Matching cloth also to be used as curtains of side wall of the pandal
- **Floor:** Level ground with a rough coir carpet and then covered with good carpet.
- **Carpet:** Red colored clean carpet as per instruction given by Site In Charge
- All the carpet, cloth, and border use for Pandal work should be wash and clean before use.

BILL OF QUANTITY

SUBJECT: ERECTION OF PANDAL FOR 68TH CONVOCATION.

Sr. No.	Work to be done	Qty.	Unit	Rate	Amount
1	Pandal for ground (closed on top with white cloth size) and Support wound with white cloth from top up to ground level. 65'*130'	01	AU		
2	Compartment (stall) on ground (8' X 10') closed from 3 sides with two tables covered with white clothe and four Plastic chairs in each Compartment.	12	Nos.		
3	Chairs (polythene chairs)	1000	Nos.		
4	Fans on stand in Pandal	20	Nos.		
5	Florescent tube in Pandal	25	Nos.		
6	Red carpet 1mtr. Wide and 350' in length	1500	Sft.		
7	18' x8' Seating arrangement for photo session with blue or Maroon drop cloth (stair case type-3 steps)	01	AU		
8	White covering cloth from watchman cabin to road end view Cutter (above compound wall with proper supporting and covered with clean white Cloth)	5000	Sft.		
9	3 Halogen lights of 1000valts	03	Nos.		
10	Steel Chairs with clean White Covers with bow.	105	Nos.		
11	Sofa (3 seater)	04	Nos.		
12	Synthetic Carpet (24'x40') on stage	01	Nos.		
13	Entrance decorative gate with good quality cloth (12'X 16') covering both the side of frame	02	Nos.		
14	Ornamental Waterfall with Pond & Birds or any other option to decorate the pandal area.	01	AU		
15	Flower Pot	40	Nos.		
16	Tables covered with white plastic for caterer	30	Nos.		
17	Wooden framing to the banner a) Size 16 x10 feet Main Backdrop(centre) b) Size 6 x 10 feet Backdrop (left& right) c) Size 12 x 3 feet Main Gate banner d) Size 8 x 3 feet Governing photo banner e) Size 4 x 2.5 feet Students photo banner	01 02 01 01 02	No. Nos. No. No. Nos.		
18	Temporary meter for convocation from BEST	01	AU		
	Total Amount				

Note :

1. Quantity may vary as per site condition and contractor is not liable for compensation in case of deduction or total item cancelled at the time of erection.
2. Contractor has to get the necessary permission required from the Government Agencies.