

**E-Tender
for obtaining various services required to
SNDT Women's University
For Innovation Mahakumbha**

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E-Tender Document for Providing Various Services Required for the Organization of the Innovation Mahakumbha Scheduled on 9th November 2025 at the Juhu Campus of SNDT Women's University, Mumbai

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Tender for obtaining various services for the successful organization of Innovation Mahakumbha

TENDER SCHEDULE

**Obtaining various services for the successful organization of
Innovation Mahakumbha**

Sr. No.	Critical Activities	Start Date & Time
1.	Publish Date	11 th October 2025 11.00 am.
2.	Document download/ Sale Date	11 th October 2025 11.00 am.
3.	Pre Bid Meeting	15 th October 2025 3.30 pm. at Churchgate Campus
4.	Last Date of Bid Submission	23 rd October 2025 06.00 pm.
5.	Bid Opening	28 th October 2025 02.00 pm

Tender for obtaining various services for the successful organization of Innovation Mahakumbha

PM-USHA/2025-26/134

09/10/2025

E-Tender Document form Registered Event Organizers for obtaining various services required for the organization of the Innovation Mahakumbha scheduled on the 9th November 2025 at the Juhu Campus of SNTD Women's University, Mumbai

SNTD Women's University invites e-tender form Registered Event Organizers for obtaining various services required for the successful Organization of the Innovation Mahakumbha scheduled on the 9th November 2025 at the Juhu Campus of SNTD Women's University, Mumbai

For the detailed tender document interested bidder must visit-<https://mahatenders.gov.in>.

The filled in tender must be submitted on-line as per the schedule of activities declared separately.

Any extension of tender, corrigendum or change in schedule will not be published in the newspaper.

It will be published only at <https://mahatenders.gov.in>

Dr. Vilas Nandavadekar
Registrar
SNTD Women's University

Tender for obtaining various services for the successful organization of Innovation Mahakumbha

DISCLAIMER

1. A detailed schedule of different activities of e-tendering process is given in this. e-tender document under **“Tender Schedule”**.
2. SNDT Women’s University does not take responsibility for any loss and will not be responsible for the website being temporarily unavailable due to any technical issue at any point of time.
3. Bidders must follow the schedule of e-tendering process and get their activities of e-tendering process well in advance to avoid any inconvenience due to unforeseen technical problems, if any.
4. SNDT Women’s University shall not be held responsible for any incomplete activity of e-tendering process of the bidder due to technical error/ failure of website and it cannot be challenged by way of appeal, arbitration and in the court of law.

Instructions for filling the E-Tender

Registrar, SNDT Women's University, Mumbai invites the e-tender for obtaining various services for the successful organization of Innovation Mahakumbha scheduled on 9th November 2025 at the Juhu Campus of the University.

Procedure to submit the tender:

All eligible and interested bidders are required to get enrolled on the web-portal-

<https://mahatenders.gov.in> before downloading tender documents and participate in e-tendering process. The bidders should submit their online tender in two bid system. i.e. Technical Bid and the Financial Bid.

Bill of Quantity (BOQ) documents in excel format shall be inclusive of all taxes.

Various services required from the service providers are given separately in this document.

Technical Bid:

The bidder is expected to scan the documents and upload all these documents online with the first page in technical bid compulsorily. All the documents must be valid and self-attested by the bidder. Non-submission of the mandatory documents may lead to the rejection of the technical bid.

Hard copies of the relevant documents shall be submitted to the office of the Registrar, SNDT Women's University, Churchgate, Mumbai on or before 27th October 2025 at 2.00 pm of the scheduled date for tender opening.

If a bidder forgets to submit the essential documents in the stipulated time on the web-portal, the bidder's bid will be rejected. Each document shall be self-attested by the bidder. The following documents shall be verified at the time of opening of the technical bid. It is expected that the prospective bidder will attend the Technical Bid opening meeting. The process is transparent.

Sr. No.	Description of documents	Mandatory (M)/ Optional(O)
2.1	Information of the bidder as per the Annexure–A	M
2.2	Certificate of incorporation/registration of the bidder	M
2.3	Copy of the GST registration certificate of the bidder	M
2.4	Copy of the PAN card of the bidder	M
2.5	Copies of income tax returns filed for last three financial years	M
2.6	Copies of SSI/NSIC/MSME registration certificate (if applicable)	O
2.7	Relevant documents which shall be considered as proof of the average annual turnover of the bidder during the last three financial years. Annexure–B	M
2.8	An affidavit of the bidder mentioning that, the bidder has never been blacklisted by the government department / government undertaking/public sector unit /University /Education Board /any other agency. Annexure–C	M
2.10	Bidder's declaration on letterhead of his firm Annexure–D	M
2.11	Relevant documents as a proof for the payment towards the cost of tender and earnest money deposit paid through the internet banking by the bidder.	M
2.12	Audited balance sheets and/ or profit and loss account Statements of the Account, if any /firm duly certified by the statutory Chartered Accountant for last three financial years.	M
2.13	Full set of tender documents with seal and signature of the bidder or his authorized representative on each page of the tender. It is mandatory to upload complete set of scanned documents.	M

Pre-requisites:

- Minimum turnover (average of earlier 3 financial years): **Rs. 25 Lakhs**
- Experience of providing various services for organization of events like Innovation Mahakumbha.

3. Financial Bid:

A technical bid shall be opened first in presence of the committee members. The financial bid of the bidders, who had qualified all the pre-requisites of the technical bid requirement will only be considered for the participation in the financial bid. Financial bid should be submitted online by the Bidder in the form of BOQ excel sheet made available at the web portal – **<https://mahatenders.gov.in>**.

Bidders are requested to fill up the column for providing various services for the Innovation Mahakumbha as per the specification mentioned in e tender.

Bidder should have the valid digital signature certificate (DSC) obtained from any Certifying Authority. Bidders are requested to go through the documents, terms and conditions mentioned in e-tender before the submission of tender documents on the e-portal.

It is mandatory to follow the timeline in respect of tender schedule published by the University. All the online activities are time tracked and the electronic tendering system enforces time-locks that ensure that no activity or transaction should take place outside the start and end dates and time as declared in the tender schedule.

The rates (including all taxes) should be quoted for various services required for the successful organization of Innovation Mahakumbha mentioned in e tender.

The University reserves the right to decide whether to open or not open the technical bid and/or the financial bid if such a situation arises due to unavoidable circumstances.

Appropriate communication with all eligible bidders shall be done by the University. The objection of any bidder shall not be entertained on any ground what so ever it may be regarding this issue.

1. The rate quoted in BOQ form must be inclusive of GST and all eligible taxes applicable as per prevailing rules and regulations.
2. The University reserved the right to accept/cancel any or all tenders without assigning any reason thereof at any stage of tendering process.
3. The accepted tender rates will stand good till the end of the agreement period and no hike in the said accepted rates will be entertained during the period of the agreement.

Please note-

The technical bid will be opened first, and the evaluation will be done as per the technical requirements mentioned in the e tender. It is mandatory that the pre-requisites conditions should be fulfilled by the Bidder for the participation in the financial bid opening process. The shortlisted bidders (who will qualify for the technical bid) shall only be considered for the financial bidding process.

University shall reserve the right to accept or reject the services, which do not confirm to the specifications laid down in terms and conditions. Payments towards such defective services will be deducted from the bills of the service provider.

Tender submitted in part or in full, unsigned, incomplete, unclear, unreadable will not be considered and rejected outright.

**Specifications of various requirements for the successful organization of
Innovation Mahakumbha**

Sl. No.	Item Description	Item Code / Make	Quantity	Units
1	2	3	4	5
1	A. EXHIBITION AREA	1		
1.01	Construction of approx. 120 nos. well-designed exhibition octonorm stalls (3m x 2m) outdoor stalls to be provided with wooden platform (construction of stalls with aluminum R8 system with powder coated finish with laminated panels & fascia having name for State and stall number with cut out letters). Accessories for each stall: A. Metal racks 0.6 m x 2 m x 2m s, etc. B. Power socket with mobile charging point 15 amp. C. Waste paper basket with bio-degradable garbage bags/per stall. D. Facia 8" x 2m , Banner in front of Stall Table with air conditioners.	2	900.00	Sq. Meter
1.02	Octonorm 2 Tables in each stall (construction of table with aluminum R8system with powder coated finish with board on top) Table Size 1.5 m x 0.6 m	3	300.00	Nos
1.03	Good quality banquet 2 chairs in each stall	4	300.00	Nos
1.04	2 LED spot lights in each stall with proper hooks and wiring	5	300.00	Nos
2	B. STAGE SETUP	6		
2.01	Stage setup : 20 ft. x 40 ft. x 4.00 ft. high MS structure with scaffolding/truss blocks with ply board on top & following items : A. Steps on both side 8 ft. wide with railing and masking B. Arrangement of floral belt in front of stage with decoration with flowers.	7	800.00	Sq. Feet
2.02	Triple seater sofa	8	10.00	Nos
2.03	Double seater sofa	9	10.00	Nos
2.04	Single seater sofa	10	5.00	Nos
2.05	Centre table	11	6.00	Nos
2.06	Good quality banquet chairs	12	700.00	Nos
2.07	Podium with branding	13	2.00	Nos
2.08	LED riser 20 ft. x 40 ft. x 4.00 ft. with masking & carpet from all sides	14	80.00	Sq. Feet

2.09	Green rooms with wooden platform with proper lighting and other required items like adequate mirror/cloth stand/spot lights/power points/tables/chairs and all other furniture required of approx. 250 sq. ft. each	15	1.00	Nos
2.1	Platform for media setup with carpet, masking from all sides and required furniture with necessary fixtures & lighting of size 8 ft. x 6 ft. x 4 ft.	16	1.00	Nos
2.11	Platform for light & sound console with carpet, masking from all sides including required furniture, etc. with necessary fixtures & lighting of size 24 ft. x 6 ft. x 4 ft.	17	1.00	Nos
3	C. SOUND ITEMS (Reputed brand 3 way sound system (JBL Vertec/RCF TTL series or equivalent))	18		
3.01	Platform for camera setup with carpet, masking from all sides including required furniture, etc. With necessary fixtures & lighting of size 8 ft. x6 ft. x4 ft.	19	2.00	Nos
3.02	PA Top Line Array	20	5.00	Nos
3.03	Delay speakers/top with stands	21	5.00	Nos
3.04	PA Side Fills	22	3.00	Nos
3.05	PA Front Fills	23	3.00	Nos
3.06	PA Bass	24	3.00	Nos
3.07	Stage Monitor	25	6.00	Nos
3.08	Digital Mixer 64 channel B	26	1.00	Nos
3.09	Amp/ Cabling / Racks	27	1.00	Job
3.1	Artist tech rider as per Requirement.	28	2.00	Job
3.11	Power Amplifiers & Crossover (as per requirement)	29	1.00	Job
3.12	DI box (as per requirement)	30	1.00	Job
3.13	Cordless Microphone with similar configuration as that of Shure/Sennheiser	31	6.00	Nos
3.14	Central PA Sound system for entire venue and parking with suitable sound outreach at all places	32	1.00	Job
3.15	Sound technician	33	1.00	Nos
4	D. LIGHTS ITEMS	34		
4.01	Box truss for lights of 20 ft. height with proper base and support	35	1.00	Job
4.02	P3 LED Wall 30 ft. x 10 ft. for stage backdrop with technician and operator support for entire period of exhibition.	36	300.00	Sq. Feet
4.03	High resolution LED screens inside and outside hangar structure for the general public to show the schemes and programs of the Ministry with technician and operator support for the LED Screen. 16 x12 feet - 2 Nos.	37	2.00	Nos

4.04	Platform for high resolution screen with masking (i) 10 x 4 feet -2 Nos	38	2.00	Nos
4.05	Beams Sharpy Beam 200	39	10.00	Nos
4.06	Profile Lights	40	4.00	Nos
4.07	LED par 32	41	10.00	Nos
4.08	LED par 64	42	10.00	Nos
4.09	LED Beam par	43	4.00	Nos
4.1	4 way Molefay	44	4.00	Nos
4.11	Dimmer Pack (as per requirement)	45	1.00	Job
4.12	Avolite Pearl for controlling the light set up (as per requirement)	46	1.00	Nos
5	E. VIDEO & PHOTOGRAPHY	47		
5.01	Video Coverage of Inaugural Function & all other major events/function during the fair and video coverage of stalls (Minimum 01 TB Hard-Disk must be provided to with proper spot mixing and editing in addition to social media). Live video coverage of the cultural events and inaugural function in the LED panel with 2 video cameras.	48	1.00	Job
5.02	Still photography coverage (300 selected photos in size 5x7 inch with 2numbers of albums in addition to all the photographs in digital format must be provided . [Photographer should be available with HD camera in the entire period of Fair at Event Site].	49	1.00	Job
5.03	Seamless switcher	50	2.00	Nos
6	F. MANPOWER	51		
6.01	Attendant/facilitators (Male &Female) well experienced duly uniformed	52	20.00	Nos
6.02	Charges for sanitation/cleaning Supervisor for Cleaning materials wearing Caps and T-shirts with printed logo of Swachh Bharat Abhiyan.	53	4.00	Nos
7	G. VIP LOUNGE	54		
7.01	Construction of well-designed one air conditioned (with Tower AC) VVIP room with proper wooden platform, flooring, carpeting and false ceiling, lights etc. Rates including flower decoration (every day), fridge, crockery for minimum 40 persons/fancy cushion chairs/two and three seater sofas, center tables, coffee tables and other required items for beautification of the room.	55	150.00	Sq. Meter

7.02	Construction of well-designed one air conditioned (with Tower AC) VIP room with proper wooden platform, flooring, carpeting and false ceiling ,lights etc. rates including flower decoration (every day), fridge, crockery for minimum 20 persons/fancy cushion chairs/two and three seater sofas, center tables, coffee tables and other required items for beautification of the room. [02 rooms]	56	75.00	Sq. Meter
8	H. CONFERENCE ROOM	57		
8.01	Construction of well-designed air conditioned conference room cum State Coordinator Room/Meeting room with wooden structure/platform/ and proper carpeting and proper lighting. Conference table/ B2B Area with sufficient number of chairs and other required furniture like Dice Table and Chairs /coffee table/side tables etc. Interior of the room should be well thematic decoration for seating arrangement of 100 persons. with Sound System for conference/meeting room with 02 Cordless Handheld , Mic, Goose neck talk back system mic, Amplifier, Speakers Suitable along with technician and LCD TV 85" 01.	58	200.00	Sq. Meter
9	I. THEME AREA	59		
9.01	Designing and conceptualization of well-designed Theme area with proper display, lighting, logos, graphics and artwork complete with raised platform, designer wooden flooring, reception and required furniture. LED screen - 2 nos (Size 42 inch), wooden digital poster and other par can/fancy lights with colorful decoration. Photo gallery of SHG Products. Design must be submitted before & prior approval of the appropriate authority must be taken.	60	50.00	Sq. Meter
9.02	Plasma TV (Size 43") Wall Mounted /Wooden Plywood Fixing.	61	2.00	Nos
10	J. FOOD COURT - J1- Food Court Area - Pavilion Setup	62		
10.01	Waterproof aluminum German Hanger for exhibition area with fire retardant top covering, side covers, front facade etc. All the structures / hangars should be HIGH QUALITY GERMAN TECHNOLOGY ALUMINIUM STRUCTURE .. 15 ft. Height to the backside of the kitchen work area for washing big utensils and for resting purpose. with adequates lights.	63	500.00	Sq. Meter

10.02	Setting up 10 individual stall inside the main pandhal as per direction frame with adequate support system (10 ft. height) of below mentioned size: 3 m x 3 m - 70 nos with the table on 3 sides with the proper cover (3 table + 2 chairs) Facia 6" x 3m, Front Side Table Banner, Rate Card Star-Flex Banner 0.45 x 1.0 m with frame and marker,	64	90.00	Sq.M.
10.03	Round dining tables with cloths cover over the tables in dining area (4 ft. radius)	65	10.00	Nos
10.04	Standing tables (standard size)	66	15.00	Nos
10.05	Chairs without arms for dining area.	67	200.00	Nos
11	K- Plumbing and Water arrangement	68		
11.01	Syntex water tanks with a total capacity of 20000 liters/day with required motor pump and necessary plumbing arrangements at ground level near the raised syntex tank for continuous water supply to the kitchen/food court and wherever necessary with adequate backup other than 20,000 liters	69	4.00	day
11.02	Plumbing lines of 25 mm pvc pipes to kitchen, food court, etc. (as required as per direction of Food court management committee)	70	500.00	Meter
11.03	Kitchen sinks (2ft X 2 ft.) with water taps with necessary plumbing and drainage arrangements.	71	10.00	Nos
11.04	Supplying with Pot wash area sink with water taps with necessary plumbing and drainage arrangements (sink specification - 3ft X 3 ft.)	72	10.00	Nos
11.05	Hand wash basins of 5 numbers on strong stands and providing the same with continuous water supply for washing and Liquid Hand-Wash and necessary drainage of the used water	73	10.00	Nos
12	L- Electrical and Electronic Arrangements	74		
12.01	15A power sockets (with 3 pins) giving connection with safe wiring and insulation as per IS standards and specifications as required in Food Stalls and Kitchen area	75	10.00	Nos
12.02	Event Large A.C. Cobble Fans	76	10.00	Nos.
13	M. Kitchen Vessels and cooking equipment	77		
13.01	Providing Commercial stove 3 Burners	78	10.00	Nos
13.02	Erecting and Providing gas pipe line and connection as per directions and specifications M/S Mahan agar gas Ltd	79	10.00	Nos
13.03	Provide Deep Freezer (300 ltr) with power supply (as required as per direction of Food court management committee) (VERTICAL -10 nos. + DEEP -10 nos.)	80	5.00	Nos
14	N. Waste Management	81		

14.01	Providing waste bin for food waste(green) - 40 waste bins with 100 ltrs capacity Waste bins for plastic waste(Blue) – 25 waste bins with 50 ltrs capacity Waste bin for paper waste (yellow)- 5 waste bins with 50 ltrs capacity	82	10.00	Nos
14.02	Providing bio-degradable garbage bags (One packets having 50 pieces)	83	150.00	Packets
14.03	Garbage cleaning & collection van (2 times a day) with manpower for the entire period of the show. Waste disposal should be done as per the municipality norms by the contractor	84	1.00	Job
15	O. Human Resource/ Manpower Requirement	85		
15.01	Charges for sanitation/cleaning workers for 12 days with cleaning materials	86	1.00	Job
16	P. TOILETS	87		
16.01	Providing ,Constructing temporary Toilet Blocks with necessary Glazed Tiles finishing, laminated hardnersheet, PVC/Octonorm system side finishing wall partition 6 feet height and door with proper fixtures and fastening i.e. tower bolt, holdfast, hinges ,handles all drops etc. .OR Portable chemical toilets including necessary proper sanitary, drainage line, outlets, Inspection Chamber and day to day cleaning arrangements with material like DDT powder & all such necessary things to maintain hygienic conditions etc. (DDT powder, Phynile etc.) properly during Exhibition period incl. necessary arrangements, loading, unloading incl. all etc. complete for the period of Exhibition (each separate for Ladies and Gents) with proper staff. Facility should be provided one day before the event.	88	10.00	Nos
16.02	Vehicle mounted AC Toilet Van: for VIP lounge, placed at back side (one male and one female) with attendant. Facility should be provided one day before the event for entire duration of the fair, if required on per day basis.	89	1.00	Per Day
16.03	Adequate Cleaning and Sanitizer Material for toilets, hand wash, paper napkin, cented phenyls, odonils and Air-Freshener, etc. for the entire exhibition area and period of 12 days.	90	1.00	Job
17	Q. ELECTRICALS & GENSETS	91		
17.01	Power distribution with armored cables from main panel board & generator up to Exhibition hall/stage/all hangers/food area and all over the ground & sub distribution with main panel switch board & sub main panel board. Back-up Gernator for food court of cultural area and main stage of required capacity	92	1.00	Job
17.02	Metal/flood lights for all over the venue incluing	93	50.00	Nos

	installation			
17.03	Haleogen Lights of 500 Watts in Food Courts, Parking , at entrance and if required in main stalls. Minimum 10 numbers	94	10.00	Nos.
18	R. BRANDING AND PRINTING	95		
18.01	Branding of the entire venue including, hangar facades & side covering of the hanger structures, stage side panels, standee, pole buntings, welcome hoardings, Banners of all types signage etc. Vinyl flex print. (Block out flex), large display of the layout of stalls.as detected by authority.	96	35000.00	Sq. Feet
18.02	Helium Gas Ballon, 10" Dia with print.	97	2.00	No.
18.03	Construction of theme based flood lit Gates based on Theme main entrance & hangar entry/exit (Artistic Design, Decoration)	98	2.00	Nos
18.04	MDF with paint finish 3d block letters of #MAHALAXMI SARAS (2.5 X 20 ft.) with platform 2 ft. height	99	2.00	Nos
18.05	Que-manager stands with ribbons at entrance	100	10.00	Nos.
19	S. SECURITY, CCTV & FIRE SERVICES	101		
19.01	Security guards Male-10, Female-5 (9.00 a.m. to 9.00 p.m.)	102	15.00	Nos
19.02	Security Supervisor Male-2, Female-1 ((9.00 a.m. to 9.00 p.m.)	103	3.00	Nos
19.03	Security guards Male-10 (9.00 p.m. to 9.00 a.m.)	104	10.00	Nos
19.04	Security Supervisor Male-2 (9.00 p.m. to 9.00 a.m.)	105	2.00	Nos
19.05	Firemen well Trained (Day & night)	106	4.00	Nos
19.06	DFMD machines with staff with auto entry counting facility	107	8.00	Nos
19.07	Providing of Fire extinguishers in exhibition area ABC type cylinders with sand buckets (CO2 Water and Powder mix with Refilling Dates). Sufficient equipment to be placed at various locations as per directions of Fire Department.	108	10.00	Nos
19.08	CCTV Cameras set up all over the venue, cameras shall have night vision with operator & technician	109	50.00	Nos
19.09	LCD Monitors for CCCTV camera	110	10.00	Nos
19.1	Recording Pen-drive	111	4.00	Nos
19.11	Construction of room with octonorm (2 M x 2 M) in each hangar for monitoring of CCTV cameras etc. with chair, table, operator & technician near police control room	112	2.00	Nos
19.12	Box type Flex Gate	113	2.00	Nos

19.13	Construction of Registration Desk of (5 x 1) meter well designed structure with adequate lighting, platform, carpet, counter, brochure stand & banquet chair& one steel Amirah with lock facility.	114	10.00	Nos
19.14	Publication of Papers: 100 pages A4 Size 200 qty, (including DTP, Lamination, Binding all include)	115	200.00	Nos
19.15	Publication of Booklets about the proposals selected for the Incubation. Pages 200 A5 Size (including DTP, Lamination, Binding all include).	116	200.00	Nos
20	T. FIRST AID FACILITIES (MEDICAL FACILITIES)	117		
20.01	Construction of a First Aid Room 6 M X 3M with all required facilities curtains/divider in German Pagoda	118	1.00	Nos
21	U. Others	119		
21.01	Construction of Store Room (5 M X 5 M) aluminum R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture	120	4.00	Nos
21.02	Construction of Housekeeping room (3 M X 3 M) aluminum R8 system with powder coated finish with laminated panels, carpet, lighting & basic furniture	121	1.00	Nos
21.03	Construction of Fire service room (3 M X 3 M) aluminum R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture	122	1.00	Nos
21.04	Construction of Security room (3 M X 3 M) aluminum R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture	123	1.00	Nos
21.05	Providing facility of 3-PCs, 1-Printer, 5G-High-Speed-Internet, 1-Dust-Bin, Water System with Attendant , In Administrative office.	124	1.00	Job
21.06	Carpeting - Non woven needle punch laying & fixing of brand new carpet subject to actual requirement and as per the direction of Core Committee.	125	4000.00	Sq. Meter
21.07	Coir type carpet for outdoor & other required area	126	2000.00	Sq. Meter
21.08	Drinking Mineral Water 20 Liter Jar of approved brand with dispenser and 100 disposable glass with each Bottle	127	500.00	Nos
21.09	Water Bottle of 200 ml with approved Brand	128	500.00	Nos.
21.1	Diya, Samya, Scissor, Ribbon, Rangoli Color, Candle, Kapoor, Arti Thali, Haldi Kumkum, Photo Frame, Standard quality Shwal approved by appropriate authority. etc. for Inaugural Day	129	1.00	Job

21.11	Landscaping with good quality natural potted plants in entire exhibition area	130	200.00	Nos
21.12	Landscaping with good quality natural potted plants, water Fountain, and Picket Fencing in entire exhibition area	131	1.00	Nos
21.13	Providing Parking Arrangement For VIPs, Official and all Visitors with CCTV and security, PA System and sufficient lighting arrangement.	132	1.00	Jobs
22	Food Arrangements	133		
22.01	VIP Breakfast Proposed Menu Veg Sandwich Poha Upma Banna Tea and Coffee Lunch Proposed Menu Masala Bengan with curry Veg Kurma Mix Veg Dal Makhani Chapati Roti Raita Salad Papad Fresh Shitafal Rabadi Ice Cream	134	100.00	
22.02	Breakfast & Lunch Packets Proposed Menu Breakfast Packet Poha Upma Working Lunch Packet Bhaji – 1no Roti/Chapati – 3no Rice Dal Gulabjam – 1 pic	135	800.00	
Total in Figures				

General Terms and Conditions of the Tender

1. Earnest money deposit and the cost of tender:

Bidders are required to pay Rs. **50,000/-** (Rs. Fifty Thousand only) towards the earnest money deposit (Refundable) and **Rs.1,000/-** (Rs. Two Thousand only) towards the tender fee (Non-Refundable) through the net banking on the e-tendering website.

2. Security Deposit:

Shortlisted bidder is designated as the service provider. After the decision in respect of the service provider, the decision will be communicated to the concerned vendor by the University Authorities.

3. Conditional E-tender shall be out rightly rejected.

4. Payment:

After the completion of the Innovation Mahakumbha, the payment shall be released on the recommendation of the Registrar, SNTD Women's University.

5. Validity of Tender:

Tender offer must be valid for a period of a minimum of 120 days from the date of opening of the commercial/financial bid.

6. Jurisdiction:

The court at Mumbai alone will have the jurisdiction to try any matter, dispute or reference between parties arising out of this tender /contract. The University reserves the right to accept or reject any or all the tenders from any or all the parties without assigning reason thereof.

Technical Bid:

The following documents are required to be submitted on-line under technical bid.

The Company/Firm/Holding Company should have experience in respect of the supply of computer tables to educational institutions or universities.

There should be a valid copy of Company / Firm/ Holding Company Registration Certificate.

The bidder should provide audited balance sheets for the last three financial years.

Declaration Certificate regarding Clean Track Record on Company /Firm's letter head.

Valid copy of the GST Registration

Copy of the Permanent Account Number (PAN).

Information of the Bidder

Annexure-A

Sr. No.	Particular
1	Name of the Bidder
2	Registered Office Address, Telephone number and the E-mail ID
3	Correspondence/Contact Address.Details of contact person-name, designation, address, mobile no and e-mail ID.
4	Type of the Organization: (Proprietary/Partnership/Pvt. Ltd./PSU/Govt./Public Ltd)
5	Year of establishment and Experience in business(In number of years)
6	Annual Turnover details
7	Audited balance sheets (Attached)
8	GST Registration No.
9	PAN Card No.
10	Details of the Bank Title of the bank Account: Name of Bank :Type of Account Account Number :IFSC Code : MICR Code :
11	Capacity in which bid is signed by the bidder on each page of the tender.(Proprietor/Partner/Director)

Signature and Seal of the Bidder

Annexure-B

Certificate of the Annual Turn Over

Sr.No.	Financial year	Annual turnover (In Lacs)

**Seal & Signature of the Bidder's
Chartered Accountant**

Annexure-C

DECLARATION REGARDING

BLACK LISTING /DEBARRING FOR PARTICIPATION IN TENDER

(To be executed & attested by Public Notary/ Executive Magistrate on Rs.500/-non judicial Stamp paper by the bidder)

I/We_____ Service provider M/S._____ hereby declare that the firm/company namely M/s. _____ has not been blacklisted or debarred or any criminal cases or enquires pending against our company by Union / State Government / Public Sector Unit/University or Education Board or by any other organization.

In case the above information is found false, I / we are fully aware that the tender/ contract will be rejected /cancelled by the University and EMD shall be forfeited.In addition to the above, the University will not be responsible for paying the bills for any completed /partially completed work.

DEPONENT

Name_____

Address_____

Attested:

(Public Notary/Executive Magistrate)

Annexure–D

List of Clients

Sr. No.	Name and Address of Clients intending to provide various services for the successful organization if the Innovation Mahakumbha	Contact Number	Work order /Purchase order Reference Number and Date from University /Institution /Board Government Department

Note: The above information should be submitted on the letterhead of the bidder.

Date: / /2025

**Name, Signature and
Seal of the bidder**

Annexure-E

**E-tender for the selection of service provider for the successful
organization of Innovation Mahakumbha**

Bidder's Declaration

I hereby certify that I have gone through all the information, terms and conditions stipulated in the tender document and hereby confirm to abide by the same. I also certify that the rates quoted in financial/ commercial bid (BOQ) are comparable with the rate charged to any other Institution/ Department /Organization.

Signature:.....

Name of signatory:.....

**Name, Signature and
Seal of the bidder**