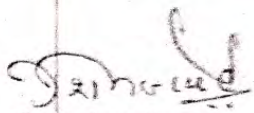


NOTE SHEET

Inward No. and Date:-	28/12/2023
Department Name:- S.N.D.T.HOSTEL PUNE	
Subject:- Uploading On Our Website for Computers S.N.D.T. Women's University(Villoo Poonawalla Girsl Hostel,Pune)	
Particulars:-	Sign and Date
<p>Respected sir /Madam As Per requirement Ref. Proposal No 07 Dated 18/10/2023 has Been sanction From Madam Vice Chancellor for Web notification for financial quotation. The sealed quotation invited for Hostel, Computers For Details of The quotation, Interested bidders are requested to visit S.N.D.T. Hostel ,Pune .(Viloo Poonawalla Girls Hostel Building , Submitted quotation on before 10/01/2023 to the undersigned . Thank You.</p>	<p style="text-align: center;"> Hostel-Incharge, S.N.D.T. Women's University Pune Hostel, Karve Road. Pune-41* 038</p>

1 DEPARTMENT'S NAME - S.N.D.T. HOSTEL PUNE
Proposal for Uploading On Our Website
Towards: Purchase Of Computers



S.N.D.T. WOMEN'S UNIVERSITY PUNE HOSTEL

(020) 25432297

Maharshi Karve Vidyavihar, Karve Road, Pune 411038

NAAC ACCREDITED

Ref : Hostel, Pune / Purchase / 2023-24 / 198

Date: 28 / 12 / 2023

Subject: - Request for quotation Computers.

Respected Sir/Madam,

The Institute wish to purchase Computers.

Name of Item	Desktop Lenovo IC3 07IAB7(90SM001FIN)
Venue of Submission	Hostel In-charge, SNTD Women's University, Girls Hostel, Maharshi Karve Vidyavihar, Karve Road, Pune 411038
To be Addressed to	Hostel In-charge, SNTD Women's University, Girls Hostel, Maharshi Karve Vidyavihar, Karve Road, Pune 411038
Contact No.	020-25433146
Deadline of Submission	10 January 2024
Quantity and Technical Specification	1) Desktop Lenovo IC3 07IAB7 (90SM001FIN)SFF..Cor i3 12100 12 th Gen / Intel b660/8GB RAM /512Gb SSD /M.2 Slot No DVD RW Wi- Fi + BT / USB K+M / Win 11 Home +MS Office H&S 2021/19.5" LED VGA +HDMI /1 Year Onsite Warranty . Warranty Offer -3 Year's warranty (All bidders are advised to visit the site before submission of quote)

Sr. No.	Description of Material	No. of Unit	Rate Per Unit	Applicable Taxes	Total Price
01	Desktop Lenovo IC3 07IAB7(90SM001FIN)	07 Set			

Instructions: *Dates mentioned here, are scheduled dates for the University Activities. Any changes in dates of submission and processing shall be notified in 'Tenders/Quotations' section on the University website (sntd.ac.in) below the respective quotation.

To view Quotation Notice, kindly visit following website of SNTD Women's University, Mumbai: sntd.ac.in

Quotations should clearly mention all Technical Specifications mentioned in this document.

The quotations are invited in two parts under Three Envelop System. Technical/Specifications envelop shall be closed and sealed in envelop No. 1. Schedule of Rates shall be filled in and enclosed in Envelop No. 2. Bothe sealed envelopes shall be kept in Envelop No. 3. Which shall be big enough to contain two envelopes. On each envelop name and address



S.N.D.T. WOMEN'S UNIVERSITY PUNE HOSTEL

(020) 25432297

Maharshi Karve Vidyavihar, Karve Road, Pune 411038

NAAC ACCREDITED

Ref : Hostel, Pune/Purchase/2023-24

Date: 28 / 12 / 2023

along with contact number of tenderer / Bidder shall be written in block letters. On the top of the envelop name of the tenderer / Bidder should be mentioned.

....Cont... Page No. 02

Procedure for submission of quotation:

Tender / Quotation shall be opened in the presences of tenderers / bidders who wish to be present and officers of SNTD Women's University, Pune. Sealed Tender / Quotation No. 3 shall be opened first. It must contain two Envelopes – Envelop No. 1 & 2. Envelop No. 1 is technical tender / quotation which will be opened first and if it contains all the papers required then only the Envelop No. 2 containing the schedule of rates shall be opened. If it is found that all the papers are kept together in the single envelop ignoring the instructions given above, the tender / quotation may be rejected forthwith.

Envelop No. 1 :

1. Services / Experience Certificate
2. Detailed information about Institution (Agency), name of proprietor, telephone no. in case of partnership firm – name and address of partners and copy of Partnership deed.
3. Certified copy of GST Registration
4. Pan Card No of the Bidder Company / Firm
5. Certified copy of Annual Audited Accounts for three years dully signed by the Chartered Accountant should be enclosed.

General Conditions:

1. The rate must be inclusive of all charges. Taxes are to be mentioned clearly in the quotation.
2. Authorization letter from the manufactore, authorized dealer, any other (to be specified)
3. Once a contact rate is arrived at, the same shall remain from and shall not be subject to escalation what so ever reason during the performance of the contract.
4. The vendor should adhare with all seriousness to the time schedule provided by the PGSR Department.
5. Payment will be made within 15 days after successful installation. No advance will be paid TDS will be deducted as per rules.
6. Free Delievery: At the Materials of **Hostel**,at SNTD Women's University Pune 411038 on working days between 10.30 am to 4.30 pm.
7. Penalty: Will be levied to the maximum 10% if the the contract value for the delay in supply of the materials or delivery in the service as per the rules prescribed in the Maharashtra Universities Act. 2016 and the Maharashtra Universities Accounts Code.
8. The rate validity will be upto 45 days from the date of submission deadline.
9. All necessary documents to be handed over to be concerned department.



S.N.D.T. WOMEN'S UNIVERSITY
PUNE HOSTEL

(020) 25432297

Maharshi Karve Vidyavihar, Karve Road, Pune 411038

NAAC ACCREDITED

Ref :Hostel,Pune/Purchase/2023-24

Date: 28 / 12/ 2023

10. Packing and Transport charges, transit insurance will be inclusive in the quoted rate.

Thank you,

Yours faithfully

(Dr. Sheetal More)

Hostel-incharge,
S.N.D.T. Women's University
Pune Hostel,
Karve Road. Pune-411 038.