

SHREEMATHI NATHIBHAI DAMODAR THACKERSEY
WOMEN'S UNIVERSITY

1, Nathibai Thackersey Road, Churchgate, Mumbai – 400 020.
Telegram:UNIWOMEN Telephone :22031879 Fax:22018226
Website : www.sndt.ac.in

Invitation for Quotations for Purchase of Computer Hardware

Ref No: Store/ Admin/ 2021 – 2022/ **256**

Date: 02/-3/2022

Sealed Quotations are invited for purchase of Computers to be installed at Finance and Accounts Section and SPP Unit. The suppliers are advised to study all technical and commercial aspects, instructions, terms and conditions carefully in the document. Failure to furnish all information required in the quotation may result in the rejection of the quotation. The University reserves the right to reject the quotation without assigning any reason thereof.

Name of Item	Computers
Venue of Submission	The Registrar, SNDT Women's University, Churchgate, Mumbai 400 020 Kind Attention University Storekeeper.
To be Addressed to:	The Registrar, SNDT Women's University, 1, N.T. Road, New Marine Lines, Mumbai 400 020.
Contact Telephone	022 -22031879.
Deadline of Submission	March 21, 2022 till 04:00 pm.

Instructions:

*Dates mentioned here, are scheduled dates for the University Activities. Any changes in dates of submission and processing shall be notified in 'Tenders/Quotations' section on the University website (sndt.ac.in) below the respective quotation.

To view Quotation Notice, Kindly visit following website of **SNDT Women's University, Mumbai: sndt.ac.in**

Quotation should clearly mention all Technical Specifications mentioned in this document.

The quotations are invited for the following products:

Item 1: Computers

Sr. No.	Details of Store Material (without Make) & details of Required Technical Specification	QTY.	Total Estimated Cost & Taxes	Procurement Plan & Present Stock
1.	Intel Core i5 10 th Generation OR above 8 GB RAM 1 TB HDD Monitor – 15 inch OR above Keyboard & Mouse	5	Approx. Rs. 3,50,000/- (Including GST)	

The quotations are invited in two parts under Three Envelop System. Technical envelop shall be enclosed and sealed in envelop No. 1. Schedule of Rates shall be filled in and enclosed in Envelop No. 2. Both the sealed envelopes shall be kept in Envelop No.3 which shall be big enough to contain two envelopes. On each envelop name and address along with contact number of bidder shall be written. On the top of it envelop name of the bidder should be mentioned.

Envelop No. 1:

The envelop must contain:

1. Covering letter with details of bidders, address, name of proprietor, telephone number, mobile number, email ID, name, signature and seal. In case of partnership firm- name and address of the partners and copy of Partnership Deed.
2. Type of business entity : manufacturer/ authorized dealer, any others (to be specified)
3. Certified copy of GST registration
4. PAN Card No
5. List of main clients (maximum 10)

Envelop No.2:

The envelope must contain:

The financial bid may be submitted in the prescribed format as above on the letterhead of the bidder.

Item	Rate per unit (INR)	Taxes (INR)	QTY (total3)	Total Estimated Cost (INR)
1.				
2.				
3.				

The rate must be inclusive of all charges. Taxes are to be mentioned clearly in the quotation.

The final quantity may vary at the time of issue of purchase order.


Free delivery is required at **SNDT Women's University Mumbai – 400 020.**

The rate validity will be upto 45 days from the date of submission deadline.

All necessary documents, manuals to be handed over to the **SNDT Women's University,**

Packing and transport charges, transit insurance will be inclusive in the quoted rate.

University will issue Octroi Exemption certificate if required.


4/13/22
Registrar, (Addl. Charge)
SNDT Women's University,
Mumbai.