

S.N.D.T. Women's University

1, Nathibai Thackersey Road,
New Marine Lines, Churchgate,
MUMBAI - 400 020.

Phone : + 91 22 2203 1879

Fax : + 91 22 2201 6226



A- Grade (CGPA 3.08)

श्रीमती ना. दा. ठाकरसी महिला विद्यापीठ

१, नाथीबाई ठाकरसी मार्ग, न्यु मरिन लाईन्स,
चर्चगेट, मुंबई - ४०० ०२०.

Telegram : UNIWOMEN

Website : sndt.ac.in

Acad. Sect./Diary/2022-23/ 962

September 15, 2022

Sub.: Quotation for printing of Ten Thousand University Diary for the Conducted Colleges and their Students.

Madam / Sir,

Sealed and selected quotations are invited for **printing of Ten Thousand University Diary for the Conducted Colleges and their Students** required at the Academic Section, SNDT Women's University, Churchgate Campus, Mumbai.

Interested vendors are requested to submit their quotation in the format given in **Annexure 'A'** on company letter head. Quotation should be submitted to the Assistant Registrar, Academic Section, SNDT Women's University, Churchgate Campus, Mumbai- 400 020 on or before, Wednesday 21st September 2022 (Before 2.00 pm.).

Vendors should submit their quotation in two envelopes enclosed in single envelope along with Technical bid envelop and Financial bid envelop subject should be mentioned on each envelop. Envelope may contains following documents in respective envelop:

(I) The Technical Bid should be as follows:

- Profile of the vendor
- Work Experience Certificate (not only the client list)
- Registration certificate
- GST Certificate
- PAN Copy
- If GST is not applicable then declaration of the same

(II) The Financial Bid should be as follows :

- If mentioning including all taxes.
- If required component wise then format to be given componentwise.

Quotation should be submitted in closed envelop and on top write the subject. As mentioned in the notification.

The University reserves the right to reject any or all quotations without assigning any reasons thereof.

A.S. Dubhashi
15-9-22

(Dr. Aruna Dubhashi)
Academic Section (Addl. Charge)

(Offer should be filled on Company Letter head only)

Annexure 'A'

To,
Assistant Registrar,
Academic Section,
SNDT Women's University,
Churchgate Campus,
Mumbai- 400 020.

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Respected Madam / Sir,

With reference to subject cited above we would like to express our compliance for the qualifying criteria and scope as below:

Sr. No.	Specification for Printing Diary 2022-23
1.	Paper - 170 gsm Art paper for Cover and inside 80 gsm Maplitho
2.	Printing - F/B Printing (Cover- 4-Col & Inside - Single Col)
3.	Finishing - Matt Lamination for Cover Pages only and Center Printing.
4.	Size - A5
5.	Pages - 48 inside + 4 Cover Pages = 52 pages
	Quantity of Diary - 10,000 (Ten Thousand Only)
	Rate Each Diary = _____
	Total Amount (Rate each Diary X 10,000) = _____

All the terms and conditions given in notifications are studied thoroughly and accepted fully.

Thanking you,

Yours Faithfully,

Name of the Company

Signature of the Proprietor

Date:

Note: Enclose GST Number, PAN number, declaration if GST is not applicable.