



**SHREEMATI NATHIBAI DAMODAR THACKERSEY  
WOMEN'S UNIVERSITY**

**Pariksha Bhavan, Sir Vithaldas Thackersey Vidyavihar,  
Juhu Road, Santacruz (West), Mumbai-400 049.  
www.sndt.ac.in, E-mail: doee@sndt.ac.in; drexam@sndt.ac.in  
E-mail : drexam1@sndt.ac.in, arexam@sndt.ac.in,**

DOEE (D) : 2661 5159  
Dy. Register : 2661 1524  
Dy. Register 1 : 2661 5168  
Asst. Register : 2661 5138  
B.Ed, H.Sc, Nsg, DMLT : 2660 3322  
B.A., B.Com., M.A., M.Com, Law : 2661 1595  
Accounts : 2660 8374  
Degree, Migm, Certi. : 2661 2877  
M.Phil. Ph.D : 2660 3259  
Confidential : 2661 2265  
Tech.,Pharma., BCA,BMS : 2661 5985  
CFC : 2660 8304

Ref.No.:Exam./Web-Tender/2021-22/163

Date:30.10.2021

To,  
The Registrar  
(Addl Charge),  
SNDT Women's University,  
1, Nathibai Thackersey Road,  
New Marine Line,  
Churchagte,  
Mumbai - 400 020.

**Sub.: Upload the notification regarding the quotations on the University  
Website.**

Respected Sir,

This is to request you to upload the website notification as per the appended mail regarding the following:

- 1. Quotation for printing of passing certificate for examination to be conducted in academic year 2021-2022 required at Pariksha Bhavan, SNDT Women's University, Sir Vithaldas Vidyavihar, Juhu Campus, Santacruz (West), Mumbai-400 049.**

Enclosed please find herewith the format of Notification for website notification to seek quotations from the vendors, which is less than Rs.1lakhs for above mentioned item. The last date for sending the quotation is 08<sup>th</sup> November, 2021 BEFORE 04:30 P.M.

Dr. Sanjay Shitole, Web Developer is hereby requested to kindly upload the notification at the earliest.

Looking forward to your prompt action on the above matter.

Thanking You,

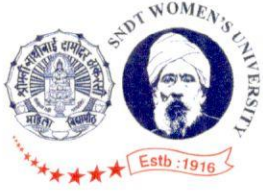
Yours truly,

*Shed* 30/10/2021  
(Dr. Sanjay Shedmake)  
Director (Addl Charge),  
Board of Examinations and Evaluation

Encl.:As mentioned above.

*R*  
30/10/2021

*Shaj*  
30/10



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**Invitation for Quotations  
For Printing of  
Passing Certificate**

Ref.No.:Exam./Accounts/Quotation/2021-22/163

Date:30.10.2021

Sealed quotations are invited for **Printing of Passing Certificate to be required at the Pariksha Bhavan, Juhu Campus**. The suppliers are advice to study all technical and commercial aspects, instructions, terms and conditions carefully in the document. Failure to furnish all information required in the quotation may result in the rejection of the quotation. The University reserves the right to reject the quotation in whole without assigning any reason thereof.

<b>Name of Item</b>	<b>Quotation for printing of Passing Certificate</b>
<b>Venue of Submission</b>	Pariksha Bhavan, SNDT Women's University, Juhu Campus, Santacruz (W), Mumbai - 400049.
<b>To be Addressed to</b>	The Director (Addl Charge), Board of Examinations and Evaluation, SNDT Women's University, Juhu Campus, Santacruz (W), Mumbai - 400049.
<b>Contact Telephone</b>	022-26615159
<b>Deadline of submission</b>	Monday, November 8, 2021 upto 04:30 p.m.

**Instructions:**

*\* Dates mentioned here, are scheduled dates for the University Activities. Any changes in dates of submission and processing shall be notifies in 'Tenders/Quotations' section on the University website (sndt.ac.in) below the respective quotation.*

To view Quotation Notice, kindly visit following website of SNDT Women's University, Mumbai: [www.sndt.ac.in](http://www.sndt.ac.in)

Quotations should clearly mention all Technical Specifications mentioned in this document.



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The quotations are invited for the following products:

Sr. No.	Details of Store Material (Without Make) & Details of Required Technical Specification	Qty.
1.	<p><b>A. Passing Certificate – Cut Sheet</b> <b>Size of paper –A-5 (6'' x 8'') ( 15x21cms)</b> <b>Quality of Paper –</b> 1. 110 GSM Parchment Paper 2. Four Color Printing 3. One Colour U.V. 4. Numbering Front Side <b>Including Security Features –</b> i) Micro Text Line ii) High Resolution Border iii) Guilloche Design with Raster Effect iv) U.V. Invisible Ink v) Anti Copy vi) Watermark logo vii) Relief Tint viii) Hidden Image (ix) SNDT Women's University name has to be printed in continuation on the full page as a watermark and the name has to be wrongly printed as security in the 5<sup>th</sup>, 15<sup>th</sup>, 25<sup>th</sup>, 35<sup>th</sup> line and so on (Invisible).</p>	30000

The proof of the same is attached herewith.

The quotations are invited in two parts under Three envelop System. Technical envelop shall be enclosed and sealed in Envelop No.1. Schedule of Rates shall be filled in and enclosed in Envelop No.2. Both the sealed envelopes. On each envelop name and address along with contact number of bidder shall be written. On the top of it envelop name of the bidder should be mentioned.

### Envelop No.1:

#### The envelop must contain:

1. Covering letter with details of bidders, address, name of proprietor, telephone number, mobile number, email-ID, name, signature and seal. In case of partnership firm-name and address of the partners and copy of Partnership Deed.
2. Type of Business entity: manufacturer/authorized dealer, any other (to be specified).
3. Certified copy of GST registration. If GST is not applicable then declaration of the same should be obtained.
4. PAN Card No.
5. List of main clients (maximum 10).
6. Sealed quotations are invited from IBA approved security printers.



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## Envelop No.2:

### The envelop must contain:

The financial bid may be submitted in the prescribed format as above on the letterhead of the bidder.

Sr. No.	Details of Store Material (Without Make) and Details of Required Technical Specification	Qty. (In Nos.)	Rate [Per Thousand Passing Certificate] (In Rs.)	Total Estimated Cost (In Rs.)	GST	Grant Total Amount with GST (In Rs.)
	<p><b>Passing Certificate – Cut Sheet–</b></p> <p><b>(a) Size of paper–</b> A-5 Size (6" X 8") (15 X 21 cms.)</p> <p><b>(b) Quality of Paper –</b></p> <p>(1) 110 GSM Parchment Paper (White) (2) Four Colour Printing (3) One Colour U.V. (4) Numbering Front Side</p> <p><b>(c) Including Security Features –</b></p> <p>(1) Micro Text Line (2) High Resolution Border (3) Guilloche Design with Raster Effect (4) U.V. Invisible Ink (5) Anti-Copy (6) Watermark Logo (Invisible) (7) Relief Tint (8) Hidden Image (9) SNDT Women's University name has to be printed in continuation on the full page as a watermark and the name has to be wrongly printed as security in the 5<sup>th</sup>, 15<sup>th</sup>, 25<sup>th</sup>, 35<sup>th</sup> line and so on (Invisible).</p>	30000				

The rate must be inclusive of all charges. Taxes are to be mentioned clearly in the quotation. The work order will be issued after visiting the concerned press. Also the vendor should submit the certificate of paper quality report.

The final quantity may vary at the time of issue of purchase order.

Free delivery at the Pariksha Bhavan, SNDT Women's University, Juhu Campus, Santacruz (W), Mumbai – 400049.

The rate validity will be upto 45 days from the date of submission deadline.

All necessary documents, manuals to be handed over to be concerned department, Juhu campus.

Packing and transport charges, transit insurance will be inclusive in the quoted rate.

*Shed*  
30/10/2021  
(Dr. Sanjay Shedmake)  
Director (Addl Charge),

Board of Examinations and Evaluation

Encl.: As mentioned above.

*30/10/2021*

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