



**SHREEMATI NATHIBAI DAMODAR THACKERSEY
WOMEN'S UNIVERSITY**

**Pariksha Bhavan, Sir Vithaldas Thackersey Vidyavihar,
Juhu Road, Santacruz (West), Mumbai-400 049.
www.sndt.ac.in, E-mail: doee@sndt.ac.in; drexam@sndt.ac.in
E-mail : drexam1@sndt.ac.in, arexam@sndt.ac.in,**

DOEE (D) : 2661 5159
Dy. Register : 2661 1524
Dy. Register 1 : 2661 5168
Asst. Register : 2661 5138
B.Ed, H.Sc, Nsg, DMLT : 2660 3322
B.A., B.Com., M.A., M.Com, Law : 2661 1595
Accounts : 2660 8374
Degree, Mgm, Certl. : 2661 2877
M.Phil. Ph.D : 2660 3259
Confidential : 2661 2265
Tech.,Pharma., BCA,BMS : 2661 5985
CFC : 2660 8304

**Invitation for Quotations
For Printing of
Cut Sheet Mark Sheet**

Ref.No.: Exam/Accounts/Quotation/2021-22/176

Date:15.11.2021

Sealed quotations are invited for **Printing of Cut Sheet Mark Sheet to be required at the Pariksha Bhavan, Juhu Campus**. The suppliers are advice to study all technical and commercial aspects, instructions, terms and conditions carefully in the document. Failure to furnish all information required in the quotation may result in the rejection of the quotation. The University reserves the right to reject the quotation in whole without assigning any reason thereof.

Name of Item	Quotation for printing of Cut Sheet Mark Sheet
Venue of Submission	Pariksha Bhavan, SNDT Women's University, Juhu Campus, Santacruz (W), Mumbai - 400049.
To be Addressed to	The Director (Addl Charge), Board of Examinations and Evaluation, SNDT Women's University, Juhu Campus, Santacruz (W), Mumbai - 400049.
Contact Telephone	022-26615159
Deadline of submission	Saturday, 20 th November , 2021 upto 04:30 p.m.

Instructions:

* Dates mentioned here, are scheduled dates for the University Activities. Any changes in dates of submission and processing shall be notifies in 'Tenders/Quotations' section on the University website (sndt.ac.in) below the respective quotation.

To view Quotation Notice, kindly visit following website of SNDT Women's University, Mumbai: www.sndt.ac.in

Quotations should clearly mention all Technical Specifications mentioned in this document.



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The quotations are invited for the following products:

Sr. No.	Details of Store Material (Without Make) & Details of Required Technical Specification	Qty.
1.	<p>Specification for Printing of Cut Sheet Mark sheets – <u>Size of Paper</u> – A – 4 size (12" x 8") <u>Quality of Paper</u> –</p> <ol style="list-style-type: none"> 1. 110 GSM Parchment Paper 2. Four Color Printing 3. One Colour U.V. 4. Numbering Back Side 5. Percentage Chart Printing backside <p>Including Security Features –</p> <ol style="list-style-type: none"> i) Micro Text Line ii) High Resolution Border iii) Guilloche Design with Raster Effect iv) U.V. Invisible Ink v) Anti Copy vi) Watermark logo vii) Relief Tint viii) Hidden Image <p><u>Quantity to be printed as per below specification :</u> A. Cut Sheet Mark sheet</p> <ol style="list-style-type: none"> 1. 35% (10 Grade) – Cut Sheet printing with back side 2. 40% (10 Grade) – Cut Sheet printing with back side 3. 50% (10 Grade) – Cut Sheet printing with back side 4. Blank Back side – Cut Sheet <p>(As per our Marksheet Sample Specification) + 18% G.S.T</p> <p>Total quantity to be printed as per above specification :</p>	<p>15000</p> <p>10000</p> <p>1000</p> <p>1000</p> <p>27000</p>

The proof of the same is attached herewith.

The quotations are invited in two parts under Three envelop System. Technical envelop shall be enclosed and sealed in Envelop No.1. Schedule of Rates shall be filled in and enclosed in Envelop No.2. Both the sealed envelopes. On each envelop name and address along with contact number of bidder shall be written. On the top of it envelop name of the bidder should be mentioned.

Envelop No.1:

The envelop must contain:

1. Covering letter with details of bidders, address, name of proprietor, telephone number, mobile number, email-ID, name, signature and seal. In case of partnership firm-name and address of the partners and copy of Partnership Deed.
2. Type of Business entity: manufacturer/authorized dealer, any other (to be specified).



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3. Certified copy of GST registration. If GST is not applicable then declaration of the same should be obtained.
4. PAN Card No.
5. List of main clients (maximum 10).
6. Sealed quotations are invited from IBA approved security printers.

Envelop No.2:

The envelop must contain:

The financial bid may be submitted in the prescribed format as above on the letterhead of the bidder.

Sr. No.	Details of Store Material (Without Make) and Details of Required Technical Specification	Qty. (In Nos.)	Rate [Per Thousand Passing Certificate] (In Rs.)	Total Estimated Cost (In Rs.)	GST	Grant Total Amount with GST (In Rs.)
	<p>Specification for Printing of Cut Sheet Mark sheets – <u>Size of Paper</u> – A – 4 size (12" x 8") <u>Quality of Paper</u> –</p> <ol style="list-style-type: none"> 1. 110 GSM Parchment Paper 2. Four Color Printing 3. One Colour U.V. 4. Numbering Back Side 5. Percentage Chart Printing backside <p><u>Including Security Features</u> –</p> <ol style="list-style-type: none"> i) Micro Text Line ii) High Resolution Border iii) Guilloche Design with Raster Effect iv) U.V. Invisible Ink v) Anti Copy vi) Watermark logo vii) Relief Tint viii) Hidden Image <p><u>Quantity to be printed as per below specification :</u> <u>A. Cut Sheet Mark sheet</u></p> <ol style="list-style-type: none"> 1. 35% (10 Grade) – Cut Sheet printing with back side 2. 40% (10 Grade) – Cut Sheet printing with back side 3. 50% (10 Grade) – Cut Sheet printing with back side 4. Blank Back side – Cut Sheet <p>(As per our Marksheet Sample Specification) + 18% G.S.T (1) Total quantity to be printed as per above specification :</p>	<p>15000</p> <p>10000</p> <p>1000</p> <p>1000</p> <p>27000</p>				



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The rate must be inclusive of all charges. Taxes are to be mentioned clearly in the quotation. The work order will be issued after visiting the concerned press. Also the vendor should submit the certificate of paper quality report.

Payment: Payment will be done after delivery only and against the satisfaction report of the quality of the Marksheet. No advance will be paid. TDS will be deducted as per rules.

Packaging: It should be packed and boxes should be serially numbered on outside and also the chart should be stick regarding the details of inside the boxes.

Free Delivery: 2nd floor of the Pariksha Bhavan, S.N.D.T Women's University, Mumbai – 400049.

The final quantity may vary at the time of issue of purchase order.

The rate validity will be upto 45 days from the date of submission deadline.

All necessary documents, manuals to be handed over to be concerned department, Juhu campus.

Packing and transport charges, transit insurance will be inclusive in the quoted rate.

Shed
15/11/2021
(Dr. Sanjay Shedmake)
Director (Addl Charge),
Board of Examinations and Evaluation

Encl.: As mentioned above.