



Sir Vithaldas Thackersey College of Home Science (Autonomous)

S.N.D.T. Women's University, Mumbai

NAAC Accredited 'A' Grade

UGC Honor - College with Potential for Excellence



SVT/Quotation/2021-2022/245

Date: 02nd July, 2021

Subject: Quotation from Agencies for AMC of Hardware, Networking and other ICT equipment, On-Premises Server Support and Software Application Support for Sir Vithaldas Thackersey College of Home Science (Autonomous) SNDT Women's University, Sir Vithaldas Vidyavihar Campus, Juhu Tara Road, Santacruz (West), Mumbai.

Madam /Sir,

Sealed quotations are invited for Quotation from Agencies for AMC of Hardware, Networking and other ICT equipment, On-Premises Server Support and Software Application Support at Sir Vithaldas Thackersey College of Home Science (Autonomous) SNDT Women's University, Sir Vithaldas Vidyavihar Campus, Juhu Tara Road, Santacruz (West), Mumbai. Interested vendors are requested to submit their quote in the format given in Annexure A on company letter head. Quotation should be submitted to The Principal, Sir Vithaldas Thackersey College of Home Science (Autonomous) SNDT Women's University, Sir Vithaldas Vidyavihar Campus, Juhu Tara Road, Santacruz (West), Mumbai on or before 22nd July, 2021 (before 4.00 p.m.).

Terms and Conditions

1. Sir Vithaldas Thackersey College of Home Science (Autonomous), SNDT Women's University, Santacruz (West), Mumbai reserves the right to reject any or all quotations without assigning any reasons thereof.
2. Previous experience of working with the institution would be considered.
3. The decision of the College management will be final.

Dr. Jagmeet Madan
(Principal)

(Offer should be filled on Company letter head)
Annexure A

To,
The Principal,
Sir Vithaldas Thackersey College of Home Science (Autonomous),
SNDT Women's University, Juhu, Santacruz (West),
Mumbai - 400 049.

Subject: Quotation from Agencies for AMC of Hardware, Networking and other ICT equipment, On-Premises Server Support and Software Application Support for Sir Vithaldas Thackersey College of Home Science (Autonomous) SNDT Women's University, Sir Vithaldas Vidyavihar Campus, Juhu Tara Road, Santacruz (West), Mumbai.

Respected Sir / Madam,

With reference to subject cited above we would like to express our compliance for the Qualifying Criteria and Scope as below.

We comply with the following Criteria as required in this engagement.

Sr No	Qualifying Criteria	Enclosed and attested (Y/ N)	Enclosed Document Page No (1,2 etc.)
1	Should have handled projects with the above scope in any Educational Institution with minimum 50 PCs in LAN network. Work orders should be attached for the experience.		
2	Should have experience in software backup, restoration, recovery etc. Work orders should be attached for the experience.		
3	Should hold a valid PAN.		
4	Should have valid GST Number.		
5	Should have valid ISO 9001: 2015		
6	Onsite support engineer (ONE No.) with minimum 2 years' relevant experience.		

We comply with the following scope as required in this engagement.

Component	Items	Activities	Compliant (Y/N)
Hardware	Personal Computers		
	Laptops		
	Printers		
	Scanners		
	I-PAD		
Networking	Switches		
	Routers/ Gateways		
	Wi-Fi Routers		
	Firewall		
	Cables and Wires, I/O Points		
ICT Equipment	Projector	Vendor Co-ordination	
	LCD/ LED Screens	Vendor Co-ordination	
	Interactive Boards	Vendor Co-ordination	
	Head Phones/ Speakers	Vendor Co-ordination	
Others	CCTV Camera	Vendor Coordination	
	Internet Connectivity	Vendor Coordination	
Onsite Support	Onsite/ Daily Calls	1 Personnel Onsite	
	Regular Maintenance		
	Regular Support		
	Vendor Coordination		
	Meeting/ Conference/ Audit Support		
	Server Support		
	Application Support		
Application/ Software Support	Antivirus Updates		
	Windows, Microsoft products Updates		
	Regular Backups and Restoration of SVT applications		
	Vendor Coordination		

I hereby acknowledge that the information provided above is correct.

Signature:

Date:

Designation:

Our Rates for the mentioned Scope are as below:

Scope of works (specifications)	Rate per unit (INR)	GST (INR)	Amount (INR)	Total Estimated Cost(INR)
AMC of Hardware, Networking and other ICT equipment, On-Premises Server Support and Software Application Support	Rs.	Rs.	Rs.	Rs.

1. The rate is inclusive of all charges.
2. GST amount is to be mentioned clearly in the quotation.
3. The final quantity may vary at the time of issue of purchase order.
4. The rate validity will be upto 30 days from the date of submission deadline.

All the terms and conditions given in notifications are studied thoroughly and accepted fully.

Thanking you,

Yours truly,

Name of the Company

Signature of the Proprietor

Date :

- Note : Please enclose
1. Self attested GST number copy ,
 2. Self attested PAN number copy,
 3. Declaration on the company letter head if GST is not applicable,