

To,  
The Director,  
Board of Examinations and Evaluation,  
S.N.D.T. Women's University,  
Pariksha Bhavan,  
Sir Vithaldas Thackersey Vidyavihar,  
Juhu Road, Santacruz (West),  
Mumbai 400 049.

No. of Transcript : _____
Amt. of Fees (Rs.) : _____
Receipt No. : _____
Date : _____
Mode of Payment : Cash / Online

Name of the Student : \_\_\_\_\_  
(As per Marksheet / Degree Certificate)  
Address for Correspondence: \_\_\_\_\_  
(Within India only)

\_\_\_\_\_ Pin Code : \_\_\_\_\_

E-mail Id: \_\_\_\_\_ Contact Numbers: \_\_\_\_\_

Name of the Examination : \_\_\_\_\_ Last Sem./Year Seat No. \_\_\_\_\_

No. of copies of Transcripts for Authenticity: \_\_\_\_\_

Reason/Purpose/Need of Authenticity of Transcript for: \_\_\_\_\_

\_\_\_\_\_  
Signature of the Student / Guardian / Parent

**INSTRUCTIONS:**

1. Fees for Authentication of Transcript of Pariksha Bhavan, Juhu  
**Fees: Rs.1000/- for 2 sets of Transcript and Rs.200/- for extra each copy of Transcript.**
2. Fees can be paid by Cash/RTGS/NEFT/QR Code should be in favour of "The Registrar SNDT Women's University, Mumbai."

(a) **Details about RTGS/NEFT:** BANK NAME : CANARA BANK,BRANCH :

SNDT, JUHU MUMBAI – 400049, ACCOUNT NUMBER: 4634101000022,  
IFSC CODE: CNRB0004634, Details about QR Code please visit to our  
website : sndt.ac.in click on Exam Section click on Fee Structure at the  
end of page QR Code is display.

REGISTRAR SNDT WOMEN'S UNIVERSITY EXAM RECEIPTS  
UNIVERSITY



(b) **Payment details of the students:**

From Account Name: \_\_\_\_\_

Reference Id / UTR Number : \_\_\_\_\_ Date \_\_\_\_\_

From Account Number: \_\_\_\_\_ Bank Name: \_\_\_\_\_

and please send scan copy of this form on given mail ID

**qr.rtgs.neft@exam.sndt.ac.in**

**List of Documents to be enclosed with application form :**

- a. Receipt for fees paid – **UNIVERSITY COPY** (if fees paid by cash at Accounts Unit Counter of Pariksha Bhavan, Juhu)
  - b. Original Set of Transcript issued by College / Institute / Department
  - c. Photocopies of **all Marksheets** attempt wise - Individual as well as consolidated (Including ABSENT/FAIL/ATKT/PASS) **should be readable and serially attached Semester I, II, etc.**
  - d. Photocopy of backside of last semester.
  - e. year of marksheet and Degree Certificate
3. **Processing Time** : Usually takes 15 working days
  4. **Fees once paid will not be refunded.**
  5. Incomplete and wrong details In application will not be entertained and no correspondence will be made In that behalf.
  6. In case of incomplete document or less fee paid the working days will be calculated after the completion of the document or payment of fee.
  7. University will provide sealed and stamped envelopes of the transcript. For tampering of any kind student will be held responsible.