



**SHREEMATI NATHIBAI DAMODAR THACKERSEY
WOMEN'S UNIVERSITY**

**Pariksha Bhavan, Sir Vithaldas Thackersey Vidyavihar,
Juhu Road, Santacruz (West), Mumbai-400 049.
www.sndt.ac.in, E-mail: doee@sndt.ac.in; drexam@sndt.ac.in
E-mail : drexam1@sndt.ac.in, arexam@sndt.ac.in,**

DOEE (D) : 2661 5159
Dy. Register : 2661 1524
Dy. Register 1 : 2661 5168
Asst. Register : 2661 5138
B.Ed, H.Sc, Nsg, DMLT : 2660 3322
B.A., B.Com., M.A., M.Com, Law : 2661 1595
Accounts : 2660 8374
Degree, Migm, Certi. : 2661 2877
M.Phil. Ph.D : 2660 3259
Confidential : 2661 2265
Tech.,Pharma., BCA,BMS : 2661 5985
CFC : 2660 8304

Ref.No.:Exam./College Level U.G./2021-22/353

Date:17.03.2022

**URGENT
IMPORTANT**

CIRCULAR

In the continuation of the our earlier circular no.:Exam./U.G.-P.G./2021-22/333 dated 05.03.2022 and as per the decision and directives from Board of Examinations and Evaluation, all the concerned are hereby informed that, the dates of the 2nd Term Semester-II (Fresh / Repeater) and Semester-I (Repeater) and for the programmes i.e. BVA, BBALLB, B.Design, Dip.Electronics, BPT, BVoc.Optomety Semester-IV (Fresh / Repeater), Semester-III (Repeater) College Level examinations on behalf of University for the Under-Graduate Degree/ Diploma Programmes and the last dates for online submission of Examination Forms along with online payment of the University Examination Fees, for the College level Examinations to be held in the month of April, 2022 etc.as follows:

For College Level Under Graduate Degree / Diploma Programmes:

Sr. No.	Examination Process	Time Frame for College Level 1st Year Sem.-II / IV Fresh and Sem.-I / III Repeater
01.	Online Submission of Examination Forms	25.03.2022 to 29.03.2022
01.(a)	Online Submission of Examination Forms with late fee w.e.f 30.03.2022 @ Rs.150/-	30.03.2022 and 31.03.2022
02.	Generation of Seat Numbers / Admit cards / various summaries for Examinations Centres	Up to 06.04.2022
03.	Date of Commencement of Practical Examinations	From 04.04.2022
04.	Entry of college level assessment marks - Internal / Practical / Theory examination marks etc. on the University portal	Up to 06.05.2022
05.	Date of Commencement of Theory Examinations	11.04.2022
06.	Result Declaration	Within 30 days from the last date of Examinations

All the concerned are hereby requested to note the aforesaid Time Frame of the 2nd Term Semester-II / IV Fresh and Semester-I / III Repeater College Level Examination and do the needful on priority. It shall be the sole responsibility of the Heads of the University Departments / Institutions to carry out all the College level Examinations activities on time as directed.

- i. The Principals of Colleges and Heads of University Departments will have to ensure that, the marks obtained by the concerned students in the Internal Assessment, Practical Examinations (Internal and External), External Examinations Marks etc. as the case may be, are uploaded on the University portal as per the defined existing course structure, within the time limit so stipulated by the University.



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-2-

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It may be noted that, the marks obtained by the students Internal, Theory and Practical Examinations as entered on the Digital University Portal by the respective College / Department / Institutions **will not be changed, under any circumstances**. Any request for change in the marks will be treated as malpractice and such matter will be referred to the Unfair Means Inquiry Committee, constituted Under Section 48(5) of the Maharashtra Public Universities Act, 2016.

Further to inform you that, non-availability of internal marks on DU portal in stipulated time, then the fine /penalties will be charge Rs.50/- per student per subject, as per the University Examinations Circular No.:Exam/Mgt.C/Penalties/2015-16/445 dated 22.09.2015.

Please take a note that the date for filling internal examinations marks will not be extended in any circumstances.

- ii. It may be to noted that, the results of those students who's Examination Forms have not been inwarded or the Examination Fee has not been remitted within the stipulated time limit as shall not be declared.
- iii. The results of those students who do not possess the valid PRN number shall not be declared. It shall be the sole responsibility of the Principal / Director / In-Charge / Head of the University Department / Institutes / College to ensure that, the student whose examination form is being inwarded and examination fee paid, possess valid PRN Number.
- iv. The correction / changes in name, medium, subject, fine and penalty etc. with the prior permissionas stated above should be carried out on the E-Suvidha Portal by the college/ Department.No communication in this regard will be entertained by the Pariksha Bhavan.

For any assistance please visit the E-Suvidha Portal or contact CFC Centre on the contact number 022-26608304 or E-mail on dusndt@mkci.org. The demo link is available on the E-Suvidha Portal for generation, correction and filling of University Examination Forms.

Shed
17/3/2022
(Dr. Sanjay Shedmake)
Director (Addl. Charge),
Board of Examinations and Evaluation

To,

1. The Heads the University Departments / Institutions,
2. The Principals of the Colleges conducted by and affiliated to the University,
3. The Director, Centre for Distance Education, Mumbai.



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c.c.: For kind information to-

- 1) The Vice-Chancellor,
- 2) The Pro-Vice-Chancellor,
- 3) The Registrar,
- 4) The Dean's
 - a. Prof. Shikha Nema, Faculty of Science and Technology,
 - b. Dr. Deepti Deshpande, Faculty of Commerce and Management,
 - c. Dr. Sachin Deore, Faculty of Humanities,
 - d. Dr. Archana Bhatnagar, Faculty of Interdisciplinary Studies.

c.c.: For information and necessary action-

1. The Finance and Accounts Officer (Addl Charge), Finance and Accounts Section,
2. The Deputy Registrar, Examinations Section,
3. The Deputy Registrar, Secretariat Section,
4. The Deputy Finance and Accounts Officer, Finance and Accounts Section,
5. The Assistant Registrar, Affiliation Section,
6. The Assistant Registrar, Examinations Section,
7. The Assistant Registrar, Academic Section,
8. The Assistant Registrar (T), Examinations Section,
9. The I/C Computer Centre,
10. The Assistant Accountant, Examinations Section,
11. All the In-Charge of various Faculties and Units of the Examinations Section.

c.c. For information and necessary action-

1. The Campus In-Charge / Director of Juhu Campus,
2. The Deputy Registrar, Juhu Administration,