

**SHREEMATI NATHIBAI DAMODAR THACKERSEY
WOMEN'S UNIVERSITY**

**Pariksha Bhavan, Sir Vithaldas Thackersey Vidyavihar,
Juhu Road, Santacruz (West), Mumbai-400 049.
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E-mail : drexam1@sndt.ac.in, arexam@sndt.ac.in,**

DOEE (D) : 2661 5159
Dy. Register : 2661 1524
Dy. Register 1 : 2661 5168
Asst. Register : 2661 5138
B.Ed, H.Sc, Nsg, DMLT : 2660 3322
B.A., B.Com., M.A., M.Com, Law : 2661 1595
Accounts : 2660 8374
Degree, Mign, Certi. : 2661 2877
M.Phil. Ph.D : 2660 3259
Confidential : 2661 2265
Tech.,Pharma., BCA,BMS : 2661 5985
CFC : 2660 8304

Ref.No.:Exam./Fees/2022-23/113

Date:08.06.2022
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CIRCULAR


In continuation of earlier circular no.:EXAM/Fee-College-Dept/2021-22/22 dated 20.05.2021, all the concerned are hereby inform you that, **as per the remarks received from the Accounts General Office in Audit Para that, all the Colleges / Departments / Institutions have not paid the full examinations fees to the Pariksha Bhavan from 2009-10 onwards.** Hence, it's a request to all, kindly co-operate and furnished the correct examinations fees data course wise, semester wise in the prescribed attached format of excel sheet will calculate the examinations fees automatically, just entered the number of students and the fees amount as per the circular received from the Academic Section of the SNDT Women's University.

The Pariksha Bhavan has to reconcile the examinations fees with the number of student's semester wise, course wise and will also confirm same with the concerned Examinations Units and from the MKCL. The said examinations fees reconciled statement has to be submitted to the Accounts General Office to clear the audit para of outstanding examinations fees to be received. Kindly attach the approved examination fees chart year wise received from Academic Section of the SNDT Women's University.

The soft copy of the **Centre Expenses prescribed** form is attached herewith so, kindly filled all the required details accurately along with the proof of paid examinations fees as per the mandate and attached time-table of concerned examination. To clear the centre expenses please take prior appointment of the Accounts Unit, Pariksha Bhavan and handover the hard copies of the same by the concerned staff of the Colleges / Departments / Institutions to check and finalised the same.

Kindly submit the soft copies of both format data in separate sheet for each year and each programme / examinations in one excel file only for above years with proof of the same to E-mail ID at concerned Examinations Units and keep cc to doee@sndt.ac.in ; arexam@sndt.ac.in ; ar2@exam.sndt.ac.in ; accounts@exam.sndt.ac.in on or before 30.06.2022.

If the examinations fees is already reconciled then the centre expenses will be paid; if not so do the needful immediately as per above instructions and also if you have submitted updated data earlier, kindly send it again by same date.


(Dr. Sanjay Shedmake)
Director (Addl Charge),
Board of Examinations and Evaluation

- Encl.: 1. Soft copy of blank excel sheet for fees data with formula,
2. Soft copy of blank Centre Expenses statement.

S.N.D.T. WOMEN'S UNIVERSITY

CERTIFICATE, DIPLOMA / UNDER GRADUATE AND POST GRADUATE PROGRAMMES SEMESTER WISE DETAILS OF FEE PAYABLE / PAID FOR THE ACADEMIC YEAR 2009-2010 Onwards

AS PER THE REVISED FEE STRUCTURE FOR THE UNIVERSITY EXAMINATIONS AS APPROVED BY THE ACADEMIC COUNCIL, AGENDA ITEM NO.14 DATED 16.05.2019 AND E-MAIL FROM OSD DATED 19.08.2019 EXAMINATIONS FEES 2019-2020 ONWARDS.

Sr. No.	Examination	Semester	Fresh / Repeater	No. of Students	Exam Month & Year:										Total	Penalty & other fees	Amount of Administrative Charges (*) for U.G. Course Only	Details of Fees paid in Bank i.e. Amount / Date and Cheque / DD / UPI / NEFT / No etc.
					Practical	Passing Certificate	Convocation	Dissertation	Internship	Project	TOTAL (I+J+K+L+M+N+O)	25% of Administrative Charges (*) for U.G. Course Only						
* Please Fill Column J5 To P5 as per respective Colleges / Departments Fees Structure Details																		
		I	Fresh		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		I	Repeater		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		II	Fresh		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		II	Repeater		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		III	Fresh		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		III	Repeater		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		IV	Fresh		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		IV	Repeater		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		V	Fresh		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		V	Repeater		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		VI	Fresh		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		VI	Repeater		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		VII	Fresh		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		VII	Repeater		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		VIII	Fresh		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		VIII	Repeater		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		IX	Fresh		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		IX	Repeater		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		X	Fresh		0	0	0	0	0	0	0	0	0	0	0	0	0	0
		X	Repeater		0	0	0	0	0	0	0	0	0	0	0	0	0	0
					0	0	0	0	0	0	0	0	0	0	0	0	0	0

Note: 1. The Formula is entered in the excel sheet hence Please fill only Number of Students, Fees as per fee structure and Bank Details of fees paid only.

2. The heads of university Departments / Principals should mentioned Semester wise details of facultywise Examinations Fees paid / payable to the University for fresh and repeater students. (Give details of

3. Please pay the examinations fees through by 'RTGS / NEFT' in the name of REGISTRAR, S.N.D.T WOMEN'S UNIVERSITY. The details of the Bank Name: Canara Bank, Branch: SNDT Juhu / ACCOUNT NO:

4. The details of examinations fees is already published on S.N.D.T. Women's University website i.e. www.sndt.ac.in at the Examinations Section in the Notification / Circular colour

5. Please pay the examinations fees as per the OSD and Examinations Section circulars.

6. Kindly use separate sheets for each programme /course at your college and for years too. (e.g BA_2009-2010; next sheet BCom_2009-2010.....)

7. As per the BOE date 23/07/2018 resolution no.1 out of the total examination fee so collected, the 25% administrative charges to be paid by the college to SNDT WOMEN'S UNIVERSITY for the examination being conducted by them on behalf of the University.College exam Sem.-I/II/III/IV/V/VI/VII as mentioned in Syllabus as per the University rules.

8. Entered the fees amount wherever is applicable other wise just entered '0' (zero)

Date: _____ College Seal

Verified by
Clerk-cum-Typist / Senior Clerk / Head Clerk

Examinations Account Section
Cashier / Head Clerk / Junior Accountant

Director (Addl Charge),
Board of Examinations and Evaluation

