



**SHREEMATI NATHIBAI DAMODAR THACKERSEY
WOMEN'S UNIVERSITY**

**Pariksha Bhavan, Sir Vithaldas Thackersey Vidyavihar,
Juhu Road, Santacruz (West), Mumbai-400 049.
www.sndt.ac.in, E-mail: doee@sndt.ac.in; drexam@sndt.ac.in,
E-mail : drexam1@sndt.ac.in, arexam@sndt.ac.in**

DOEE (D) : 2661 5159
Dy. Registrar : 2661 1524
Dy. Registrar 1 : 2660 3259
Asst. Registrar : 2661 5138
B.Ed, H.Sc, Nsg, DMLT : 2660 3322
B.A., B.Com., M.A., M.Com, Law : 2661 1595
Accounts : 2660 8374
Degree, Migm, Certi. : 2661 2877
M.Phil. Ph.D : 2660 3259
Confidential : 2661 2265
Tech., Pharma., BCA, BMS : 2661 5985
CFC : 2660 8304 / 2661 5168

Ref. No. : Exam/71ST Convo/2021-22/321 -

Date : 04.03.2022

To,

1. The Principals of Affiliated Colleges,
2. The Heads of Recognised Institutions/Departments.

**Sub. : Distribution of Degree/Diploma Certificates for examination held on
Oct/Nov 2020 and March/Apr 2021.**

Respected Sir/Madam,

In continuation of our letter no. Exam/Con.Ceremony/2021-22/278 dt. February 10, 2022, it is requested to all Affiliated/Conducted Colleges and Recognised Institutions/Departments to **collect the Degree/Diploma Certificates for the examination held on Oct/Nov 2020 and March/April 2021 from Pariksha Bhavan, Juhu Campus, Santacruz West, Mumbai 400 049. from 09.03.2022 to 11.03.2022 between 10.30 a.m. to 01.00 p.m. and 01.45 p.m. to 3.30 p.m.**

Please bring along :

1. Fee Receipt : Fees details i.e. fees paid for concerned students for Degree/Diploma certificates along with the list of concerned student's.
2. Authority Letter : Letter should be original and should be printed on college letter head mentioning the person's name, designation who is authorized to collect the Degree/Diploma certificates for the examination held on Oct/Nov 2020 and March/April 2021, duly stamped and signed by the Principal/Head/Director of concerned colleges/department/institutions.
3. Authorized person should carry photo identity proof.

Important Note :

1. Please check the details mentioned in Degree/Diploma Certificate i.e.
 - a. Name of the student – should be identical in all documents issued by College and University i.e. in all Marksheets, Passing, Transfer, Migration, Degree/Diploma Certificates etc.
As per Maharashtra Government, Higher and Technical Education, Department, Mantralaya, Mumbai-32, G.R.No.:1103/(173/03)/Vishi-2 dated 11.03.2005 and SNDT Women's University Circular no.:Estb./Gen-15/2005-2006/84 dated 07.04.2005 regarding to include the name of the mother along with father's name in the application forms (While taking admission in the college) Mark-list, Degree and other documents of the candidates.
 - b. Name of the examination
 - c. Specialization if any
 - d. Month and year of examination held on

If found any discrepancy please inform us on or before 31.03.2022 with all supporting documents.

If name corrections is found in marksheets then penalty for Rs. 500/- per maksheet and Rs. 500/- for degree/diploma certificate will impose as per Circular No. exam/Mgt.C/Penalties/2015-16/445 dt. September 22, 2015.

Thanking you,

Yours faithfully,

Shed
(Dr. Sanjay Shedmake)

Director

Board of Examinations and Evaluation
(Addl. Charge)