



SHREEMATI NATHI BAI DAMODAR THACKERSEY
WOMEN'S UNIVERSITY

Pariksha Bhavan, Sir Vithaldas Thackersey Vidyavihar,
Juhu Road, Santacruz (west), Mumbai - 400 049.
www.sndt.ac.in, E-mail : doee@sndt.ac.in, drexam@sndt.ac.in
E-mail : drexam1@sndt.ac.in, arexam@sndt.ac.in

DOEE (D) : 2661 5159
Dy. Registrar : 2661 1524
Dy. Registrar 1 : 2660 3259
Asst. Registrar : 2661 5138
B.Ed, H.Sc, Nsg. DMLT : 2660 3322
B.A. B.Com., M.A., M.Com., Law : 2661 1595
Accounts : 2660 8374
Degree, Migm, Certi. : 2661 2877
M.Phil. Ph.D : 2660 3259
Confidential : 2661 2265
Tech., Pharma., BCA,BMS : 2661 5985
CFC : 2660 8304 / 2661 5168

EXAM:69th Conv. 2019/2019-20/ 388

Date December 19,2019

To,
The Graduating Students
of the SNDT Women's University,
Mumbai.

**Sub.- Sixty-Ninth Annual Convocation of the University -
January 18, 2020 at 10.15 a.m.**

Dear Graduating Student,

We are pleased to inform you that, the Sixty-Ninth Annual Convocation of the University will be held on January 18, 2020 at 10.30 a.m. in the Sir Sitaram and Lady Shantabai Patkar Deekshant Sabhagruha (Patkar Hall) of the University, at 1, Nathibai Thackersey Road, Churchgate, Mumbai 400 020.

You are cordially invited to the Sixty-Ninth Annual Convocation Function of the SNDT Women's University, Mumbai.

The other details of the Convocation will be announced in the newspapers viz. the Indian Express and the Loksatta dated 21st December 2019.

For further details, you may log on to the University website <http://www.sndt.ac.in> or email to convocation@sndt.ac.in

With best wishes,

Yours faithfully,

(Dr. Subhash Waghmare)

Director,

Board of Examinations and Evaluation

Encl - Detailed information about Sixty-Ninth Annual Convocation Ceremony.

CC.: For Information with request to intimate the concerned graduating students.

1. The Heads of University Departments / Institutions, Churchgate, Juhu & Pune,
2. The Principals of the conducted and affiliated colleges.
3. The Director, Centre for Distance Education, Mumbai.

**Information about 69th Annual Convocation Ceremony to be held
on
January 18, 2020**

Students who are attending the Convocation in person should maintain decorum and silence in and outside the Patkar Hall till the Convocation Ceremony is over. Students will not be allowed to carry any plastic bags and water bottles inside the Hall.

Important Details of Programme are as follows:

The 69th Annual Convocation will start at 10:30 a.m. and close at 1.00 p.m.

Hon'ble Vice-Chancellor will confer Degrees/ Diplomas upon the candidates who have qualified themselves for the same and who are presented to Hon'ble Vice-Chancellor by the Co-ordinators of respective Faculties.

The Director, Board of Examinations and Evaluation will present Prize Winners, Gold Medalists at the Hands of Hon'ble Vice-Chancellor.

The procession will leave the Hall at 1.00 p.m.

The Degree/Diploma Certificates will be distributed to the qualified students in person after 02:15 p.m.

1. Seating in the Convocation Hall:

Awardees of the Ph.D. Degree, achievers of A' Grade and above, Distinction and First Class holders will be seated in the Patkar Hall during the Convocation. The College/ University Department Identity Card will be compulsory for entry in the Patkar Hall. Seating will be made available on 'First Come, First Serve' basis. Other students may be permitted to sit in the Convocation Hall, subject to availability of seats. Rest of the students, parents / relatives accompanying the students will be seated in the UNIVERSITY'S QUADRANGLE, adjoining the Patkar Hall, where the proceedings of the event will be relayed live on the screen.

2. Dress Code:

Students should wear plain white or off-white sari with border and pallu of any colour. They may wear plain white or off-white salwar kameej with coloured border alongwith plain white or off-white dupatta with coloured border.

3. Scarves:

It is also compulsory for all the students who will be seated in the Convocation Hall to wear the scarves of a particular colour as per the Faculties. The scarves will be made available on 'First Come, First Serve' basis. The scarves will be available on rent at the Accounts Section of the University at a nominal charge of Rs. 50/- per scarf and a refundable deposit of Rs. 150/-. The scarves may be collected from the respective Stalls between **08:30 a.m. to 09:30 a.m.** on the day of Convocation. After collecting the scarves, the students will have to go to the Patkar Hall and occupy their seats as directed by the University staff.

4. Gold Medalist Students and Prize Winner Students:

All the Gold Medalist Students and Prize winning students of various programmes of study will be a part of the Convocation Procession and they will sit in the Patkar Hall. A rehearsal will take place at 08:30 a.m. sharp on 18.1.2020 in the Patkar Hall at the Churchgate Campus. On the day of Convocation, the Gold Medalists and Prize winners who fail to attend the rehearsal will not be allowed to join the procession or receive the awards on the stage.

It is compulsory for those Prize Winner students, who are unable to attend the Convocation in person, to collect their Merit Certificate(s)/ Prize Winner Certificate(s) within one month from the date of Convocation, from the Pariksha Bhavan, Juhu Campus, Mumbai – 400 049.

5. Ph.D. Recipients:

All the Ph. D. recipients will sit in the Patkar Hall. They must have to wear the scarf of a particular colour as per the Faculty.

The Ph.D. recipients, will collect their degrees, certificates from the respective Convocation Counter after the Convocation function i.e. at 2.15 p.m.

The Ph.D. recipients, who are unable to attend the Convocation, in person must collect their Ph.D. Degree Certificate within one month from the date of Convocation, from the Examinations Section, Juhu Campus, Mumbai – 400 049.

The following documents will be required while collecting the Degree / Diploma Certificate from the Convocation Counters or from the Pariksha Bhavan.

- a. Original Fee receipt of Rs. 550/- paid as Convocation Fee,
- b. Photocopy of Notification,
- c. Photo Identity Proof (Voters ID, Pan Card, Aadhar Card etc.)


No Ph.D. recipients will receive the degree certificate on the Convocation Dais.

Degree / Diploma Certificate Distribution Information:

1. The Degree / Diploma Certificates will be distributed to the students after the Convocation function is over.
2. All those students who have paid Degree /Diploma Certificate Fee as prescribed by the Management Council Resolution no. 08(3) dated 08.08.2014 (i.e. Rs. 375/- for First Certificate/Diploma & Bachelor's Degree, Rs. 450/- for Master's/ Post Graduates and B.Ed. and Rs. 550/- For Ph.D Degree Certificate) to the Examinations Section and have sent their application for receiving the Degree/Diploma Certificate by post will receive their Degree/Diploma Certificates as per their request. Parents/relatives are not allowed to collect the Degree/Diploma Certificate on behalf of student on the Convocation day.
3. Students who have paid their Convocation Fee at the concerned College/Institution/ University Department, but are unable to attend the Convocation can collect their Degree/Diploma Certificates only from their respective Colleges/Institutions/ University Departments, without paying any extra charges.

4. Students may authorize their friend or relative to collect the Degree/Diploma on their behalf as per the dates provided by the University along with the authority letter in the format prescribed by the University (uploaded on University website).
5. All students (Regular and Distance Education) should carry the following documents for collecting the Degree / Diploma Certificates.
 - a) Original Receipt of Convocation Fee or
Original Receipt of Fee paid for the Degree/Diploma Certificate
 - b) Photocopy of the Final Year Marksheet
 - c) Photo Identity Proof (College ID, Voters ID, Pan Card, Aadhar Card, etc.)
6. Students of the **Centre for Distance Education**, who have paid their Convocation Fee at the Examinations Section but are unable to attend the Convocation may collect their Degree/ Diploma Certificate from the Pariksha Bhavan, Juhu Campus, Santacruz (w), Mumbai 400 049 within one month i.e, between 27.01.2020 to 26.02.2020.
7. No Degree / Diploma Certificate will be distributed to regular students after the day of Convocation from the Churchgate Campus or Pariksha Bhavan or Juhu Campus. However they may collect the same from the concerned College/ University Department, after 15 days of Convocation.
8. In case of non-receipt of Degree/ Diploma Certificates and/or if there is an error, in the name / class or grade/ Faculty or subject etc., the students are advised to submit an application for rectification immediately but not later than six months from the date of Convocation, at the Degree Section of Pariksha Bhavan, Juhu Campus, Santacruz (w), Mumbai 400 049 through the concerned University Department/College.

Place: Mumbai
Date : 19.12.2019


20/12/19
(Dr. S. K. Waghmare)
Director,
Board of Examinations and Evaluation