SNDT Women's University

1, Nathibai Thackersey Road, Mumbai 400 020

Phone: +91 22 2203 1879

Fax: +91 22 2201 8226



श्रीमती ना. दा. ठाकरसी विद्यापीठ

१, नाथीबाई ठाकरसी मार्ग मुंबई ४०० ०२०

Telegram: UNIWOMEN Website: sndt.ac.in

27 October, 2021

Estb/Gen-15/2021-2022/1013

To,

1. All the Statutory Officers of the University.

2. All the Directors/Heads/Co-ordinators of the University Institutions/ Departments/Campuses at Churchgate, Juhu & Pune.

3. All the Principals of the colleges conducted by the University.

4. All the Dy.Regi./DFAO/Univ.Engi./Asst. Regi./AFAO/Asstt.Dean of Students and other Officers.

CIRCULAR

All the concerned are hereby informed that, the Hon. Vice-Chancellor of the University, vide order No. Estb/Gen-101/2021-22/dated 21.10.2021, has declared Special Holiday on 02 November, 2021 on account of Diwali Festival. Accordingly, the University Offices/Departments/Conducted Colleges situated at the Churchgate, Juhu and Pune campus will remain closed on 02nd November, 2021.

Further, the Hon. Vice-Chancellor has also declared a holiday on 03rd November, 2021 and in lieu thereof, the same will be compensated by the nonteaching staff at the Churchgate, Juhu and Pune Campus by working on 19th November, 2021 which is being declared as a Public Holiday by the State Government, on account of Guru Nanak Jayanti.

The University Offices/Departments/Conducted Colleges situated at the Churchgate, Juhu and Pune Campus will therefore remain closed from 02nd November, 2021 to 06th November, 2021. However, the University Offices/Departments/Conducted Colleges situated at Churchgate, Juhu and Pune will observe the working day on 19th November, 2021.

The teaching and non-teaching employees, who will be retiring voluntarily from the services of the University on O2nd November, 2021 or on O3rd November, 2021 will be required to remain present on their last working day at the respective campus and record their attendance on Bio-Metric Attendence System and/or manual attendance muster, as the qase may be.

> (Dr. Subhash Waghmare) Registrar (Addl. Charge)

Cc For information:-

1. The Security Officer,

2. The University Store,

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9, नाथीबाई ठाकरसी मार्ग मुंबई ४०० ०२०

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- 3. The Physical Education Department,
- 4. The Students Welfare Department,
- 5. The Hostel, Churchgate campus,
- 6. The Patkar Hall.