

**SHREEMATI NATHIBAI DAMODAR THACKERSEY
WOMEN'S UNIVERSITY**

1, Nathibai Thackersey Road,
Mumbai - 400 020.

Ref.No.: Univ.Sec. /Elec.BOS.HOD/Notice /2022-23/361

November 28, 2022

NOTICE OF ELECTIONS

**ELECTIONS OF THREE HEADS OF DEPARTMENTS FROM AFFILIATED COLLEGES
AND RECOGNISED INSTITUTIONS TO THE BOARDS OF STUDIES IN THE
CONCERNED SUBJECTS OR GROUP OF SUBJECTS
(u/s 40(2)(c) OF THE M.P.U.ACT, 2016)**

It is hereby notified for the information of all the concerned that, the Maharashtra Public Universities Act, 2016 (hereinafter referred to as 'Act') under Section 40(2)(c) provides for election of Three Heads of Departments from Affiliated Colleges and Recognised Institutions to the Boards of studies in the concerned subjects or groups of subjects from amongst the Collegiums of Heads of Departments in the respective subjects from Affiliated Colleges and Recognised Institutions for a term of five years.

Accordingly, it is proposed to hold the elections of Three Heads of Departments in the following subjects from Affiliated Colleges and Recognised Institutions to the Boards of Studies in the concerned subjects or group of subjects, as per the provision of Section 40(2) (c) of the Act, for a term of five years from September 01, 2022 to August 31, 2027.

1. Heads of Department in Textiles Science and Apparel Design,
2. Heads of Department in Resource Management,
3. Heads of Department in Human Development,
4. Heads of Department in Food Science and Nutrition,
5. Heads of Department in Commerce,
6. Heads of Department in Accountancy,
7. Heads of Department in Sociology,
8. Heads of Department in Psychology,
9. Heads of Department in Political Science,
10. Heads of Department in History,
11. Heads of Department in Marathi,
12. Heads of Department in Hindi,
13. Heads of Department in Gujarati,
14. Heads of Department in English,
15. Heads of Department in Geography,
16. Heads of Department in Foundation Course,
17. Heads of Department in Economics,
18. Heads of Department in Music,
19. Heads of Department in Drawing and Painting
20. Heads of Department in Economics and Statistics

Whereas, as per Section 2(14) of the Act the "Collegium of Heads of Department of Affiliated Colleges and Recognised Institutions" means an electoral college consisting of Heads of Departments from Affiliated Colleges and Recognised Institutions who shall elect from amongst themselves as members to the concerned authorities.

Whereas, the Government of Maharashtra, vide its notification dt.28.04.2017 has specified the following eligibility conditions for being elected as a member of the Board of Studies, under aforesaid Section 40(2)(c) of the Act, by the Collegium of Heads of Departments from amongst themselves-

- a. Shall possess Ph.D. Degree, unless he is a Principal appointed as a Principal before 13th October 2000,
- b. Shall have at least ten years teaching experience at undergraduate level in aggregate,
- c. Shall have undertaken university examination related work for at least five years in aggregate.

Whereas, as per Section 67(1) of the Act, the elections of three Heads of Departments to the Boards of Studies under Section 40(2)(c) of the said Act shall be held by ballot in accordance with the system of proportionate representation by means of the single transferable vote and as prescribed by the Statutes.

The above elections shall be held at following Polling Centre as listed in the Programme of Elections. The following detailed programme of elections is published on the Election Portal by the University on its official website www.sndt.ac.in and also displayed on the designated notice board.

Detailed Programme of Elections

Date of Election – 24-12-2022
(10.30 a.m. to 05.00 p.m.)

Mode of Elections – Elections at Polling Centre
Place of Elections – At 1 Polling Centre

Sr.No	Event	Date and time
1.	Notice of Elections	November 28, 2022
2.	Last date for receiving nomination	December 06, 2022 Upto 05.00 p.m.
3.	Scrutiny of Nomination Papers	December 07, 2022 11.00 a.m.
4.	Notifying the names of valid and invalid nominations	December 07, 2022 4.30 p.m.
5.	Last date for submission of appeal about validity of nomination to the Vice-Chancellor	December 09, 2022 upto 4.00 p.m.
6.	Decision of the Vice-Chancellor on the appeals	December 10, 2022 4.00 p.m.
7.	Last date for withdrawal of nomination	December 11, 2022 upto 4.30 p.m.
8.	Notifying the names of contesting candidates	December 12, 2022
9.	Date and time of Elections	December 24, 2022 10.30 a.m. to 05.00 p.m.
10.	Scrutiny of voting papers and counting of voting papers	December 26, 2022 11.00 a.m.
11.	Declaration of results of Elections	December 26, 2022 4.30 p.m.

Polling Centre

1. The S.N.D.T. Women's University, Churchgate, Mumbai.

Nominations

1. As, per the provision of Section 19(1) of the Maharashtra Public Universities (Procedure for conduct of Election to various Authorities and Bodies of the University) Uniform Statute, 2017 (Uniform Statute No.1 of 2017), the Heads of Departments whose names have been included in the Final Electoral Roll for the Collegiums of Heads of Departments as prepared by the University, under Section 8(5) of the said Uniform Statute and who desire to contest the election shall be required to submit their nominations for the election in the prescribed Nomination Form along with the copies of the following documents in person or through a person authorised by him / her in writing, at the office of the Registrar before 05.00 p.m. on the last date fixed for receiving nominations i.e. December 06, 2022.
 - i. Copy / copies of the letter (s) of appointment as teacher
 - ii. Copy of the Ph.D. Degree Certificate.
 - iii. Copies of teaching experience certificate(s) issued by the competent authority.
 - iv. Copies of experience certificate(s) of having undertaken University Examinations related work.
 - v. Copies of letter (s) of approval of the University as full time teacher.
2. The nominations received by post or through courier or by email shall not be considered.
3. The nomination papers must be dated and signed by two electors entitled to vote and should contain dates, names in full, addresses and designation if any and voter number (as mentioned in the Final Electoral Roll) of signatories and of the candidate nominated.
4. No person shall be nominated as a candidate for election unless he / she signifies his / her consent under his / her signature and date on the nomination paper. No person shall either propose or second his / her own nominations:

Provided that, in case there are less than three voters, the candidate himself may propose and second his own nomination.

5. A nomination paper which does not comply with all the requirements herein mentioned shall be invalid and it shall be rejected.

Scrutiny of Nomination Forms

The scrutiny of nomination papers shall be carried out on December 07, 2022 at 11.00 a.m. onwards at the Premlila Thackersey Hall, S.N.D.T. Women's University, Churchgate Campus, Mumbai – 400 020. The candidate or his / her agent whose name has been included in the Final Electoral Roll duly authorized by the candidate in writing in that behalf shall be entitled to be present at the scrutiny.

Notifying the names of valid and invalid nominations

After the scrutiny of nomination papers, the list of valid and invalid nominations shall be notified on the same day.

Dispute about validity of nomination

In the case of dispute or doubt regarding the validity of a nomination paper, an appeal may be made to the Vice-Chancellor within the stipulated time limit and the decision of the Vice-Chancellor shall be final.

Withdrawal of nomination

It shall be open to a candidate to withdraw from an election, provided he/she submits an application for withdrawal signed by the candidate, in person or through a person authorized by him / her, in writing, at the Office of the Registrar, Churchgate Campus, Mumbai - 20 on or before December 11, 2022 upto 04.30 p.m.

Notifying the names of contesting candidates

The names of the contesting candidates shall be published on a date as specified in the programme of Election.

Uncontested Election

If the number of valid nomination does not exceed the number of vacancies to be filled, the candidates nominated shall be declared to have been elected on the date of declaration of result of election.

Procedure for Election at Polling Centre

The procedure for the recording of votes by ballot shall be as prescribed by the Uniform Statute No.1 of 2017, under Section 12. (Copy is available on "Election Portal").

Scrutiny of Voting Papers and counting of Voting Papers

The scrutiny of voting papers and counting of voting papers shall be carried out on the date and time as stated in the Programme of Election, as per the procedure prescribed in the Uniform Statute No.1 of 2017.

Result of Scrutiny and counting of Voting Papers

After the scrutiny and counting of voting papers, the result thereof shall be reported to the Vice-Chancellor by the Registrar.

Appeal

No demand of recounting shall be entertained after the final rounds are over. The candidate or the representative may raise objection at the end of particular count, if he/she desires. He / She cannot raise any objection if the process of counting is entered into the next rounds.


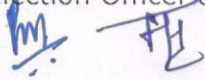
An appeal against the result of election shall be preferred to the Vice-Chancellor within thirty days from the date of declaration of the result.

Collegium of Heads of Departments

The "Collegium of Heads of Department of Affiliated colleges and recognised institutions" means an Electoral College consisting of Heads of Departments from affiliated colleges and recognised institutions who shall elect from amongst themselves as members to the concerned authorities as published vide notification no. Univ.Sec./Elec.BOS/HOD/F.E.R./2022-23/346 dated November 23, 2022 is available on the Election Portal of the University on its Website www.sndt.ac.in

Any communication in respect of the elections of Three Heads of Departments to the Boards of Studies in the concerned subjects may be sent to this office by email on elections2022@sndt.ac.in or registrar@sndt.ac.in

BY ORDER,


(Prof. Vilas Nandavadekar)
Election Officer and Registrar


To,

The Heads of Departments from affiliated colleges and recognised institutions

Encl.:

1. Schedule of Election showing detailed programme of election,
2. Prescribed Nomination Form for Election,
3. Final Electoral Rolls of Heads of the Departments / Collegiums of Head of Departments,
4. Copy of the Direction of the Vice-Chancellor for counting the University Examination related work in aggregate.

Encl.: As above