**College Name:-**

***N.S.S.Unit - College level accounts***

**Annual year- . Details**

**“A” Regular Activities**

1. Name of the College :.

2. Name of the Principal :

3. Name of the Programme Officer :

4. Total No.of Students enrolloed : Degree Junior

in College.

5. Total No.of NSS Volunteers : ----

Strength allocated by University

NSS Cell.

6. No.of students enrolled under :

N.S.S.

(enrolment proforma to be

attached with the list and

details of faculty & class)

1. No.of students completed 120 hr

(List of names faculty & class

to be attached)

8. Admissible allowance sanctional :

for the enrolled volunteers.

9. Balance amount of previous :

retained by the college

10. Total amount received from

University :

11. Other Additional income through :

Sale of old meterials purchased

From N.S.S. account.

12. Total amount existing in N.S.S. :

account with the college in the

financial year

(S.No. 9 + 10 + 11) :

**…2/-**

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13. Expenditure in the year

1. **Administrative Exp.**
2. Expenditure towards Honorarium

Vr.No. :

1. Officers Exp.

( Typing,Postage,Audit fee etc.)

Vr.No. :

**Total…..A**  :

13**. (B) Programme Exp.**

1. Travelling Expenses

Vr.No. :

1. Hospitality Expenses : -----
2. Required items, material

Purchased for the project.

Vr.No.

:

4. NSS Diaries

5. NSS Badges :

6. NSS Leadership Camp Fee Vr :

7. Photo expenses

Vr.No. :

8. Hono.Exp.for Resource persons : ----

9. Per-camp expenditure : ----

10. Total (B) :

#### Total Exp. A + B = Rs. :

14. Last balance with college

1. Bank A/c. No. : -----
2. Cash……Rs……. : -----

This is to certify that the above information has been checked by me personally and is certify it to be correct.

Stamp &Signature of NSS P.O. Signature of the Principal

P.B. : Enclosed the certificate signed by the Principal stating that the dead stock materials are kept under principal’s custony. Also list of items purchased and mention the late of purchased, from whom, Bill No. amount for what purpose it is used and Dead Stock Register N

**\*\* NSS Diaries badges and Leadership Camp Fee - deducted at sources.**