

# S.N.D.T. Women's University

1, Nathibai Thackersey Road,  
New Marine Lines, Churchgate,  
MUMBAI - 400 020.

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A- Grade (CGPA 3.08)

श्रीमती ना. दा. ठाकरसी महिला विद्यापीठ

१, नाथीबाई ठाकरसी मार्ग, न्यु मरिन लाईन,  
चर्चगेट, मुंबई - ४०० ०२०.

Telegram : UNIWOMEN

Website : sndt.ac.in

Ac/Finance/2024-25/36

Date: - 16-04-2024

**URGENT**

## C I R C U L A R

To,

1. All Principals of the Colleges conducted by SNDTW University
2. All Directors/Heads/Co-ordinators/In-Charge of the University Departments at Churchgate, Juhu & Pune Campuses


**Subject:** - Preparation for Audit Visit by Indian Audit and Accounts Department

With reference to letter /सा.प्रभार/2023-24/ले.प.द.-I/जा.क्र.-242, dated 26.03.2024 received from Indian Audit and accounts department, Pratiksha Bhavan, Mumbai 20 stating that an upcoming audit visit.

In light of this, all departments, including administrative and educational departments, are requested to ensure that all relevant files and documents are prepared and kept ready for inspection.

The audit team is scheduled to visit from 7th June 2024 to 24th June 2024. They will cover compliance audit, Audit of IT application, Financial Audit.

Period of Audit will be 01.04.2017 to 31.05.2024 which may cover previous years AG audit Paras.

  
(Vikas Vinayak Desai)  
Finance and Accounts Officer

Copy submitted to :-

1. Hon. Vice-Chancellor, S.N.D.T. Women's University, Mumbai - 400 020.
2. Hon. Pro.Vice-Chancellor, S.N.D.T. Women's University, Mumbai - 400 020.

Copy for Information:-

1. The Registrar, S.N.D.T. Women's University, Mumbai - 400 020.
2. The Dean, Faculty of Humanities, S.N.D.T. Women's University, Mumbai - 400 020.



3. The Director, Board of Examinations and Evaluation, S.N.D.T. Women's University, Mumbai - 400 049.
4. Director, B.M.K. Knowledge Resource Centre, S.N.D.T. Women's University, Mumbai-20.
5. Director, Innovation, Incubation and Linkages
6. Director Physical Education and Sports
7. All Deputy Registrars, Assistant Registrars
8. University Engineer
9. Deputy Finance and Accounts Officer
10. Assistant Finance and Accounts Officer
11. Accountant
12. Asst. Dean of Students
13. Secretariats of Hon. Vice-Chancellor, Pro.Vice-Chancellor, Registrar, DOEE.

Copy for Finance & Accounts Section Record:-

1. Finance & Accounts Section - Standing Order File.